



Bhubaneswar Development Authority

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Notice No. 42053

Dated: 18/12/2021

CORRIGENDUM NOTICE

TO

REQUEST FOR PROPOSAL FOR SELECTION OF CONSULTANTS FOR PREPARATION OF GIS BASED COMPREHENSIVE DEVELOPMENT PLAN FOR BHUBANESWAR

Bhubaneswar Development Authority (BDA) hereby issues this notice for the attention of all the consultants empaneled with State Urban Development Authority (SUDA) for preparation of GIS based Master Plans for the Development Authorities and the Municipal Corporations that the responses to the queries raised in pre-bid meeting can be downloaded from 18/12/2021 onwards at 4.00 pm at

www.bda.gov.in

The last date for receipt of Technical and Financial proposals is **03.00 P.M. on 21/01/2022**. The Technical proposal shall be opened at 4.00 P.M. on 21/01/2022.

-Sd/
Planning Member,
Bhubaneswar Development Authority

CORRIGENDUM No. 1

(Ref RFP No.40040/ BDA dated. 06/12/2021)

Pre-Bid Clarifications to the queries raised in the Pre-Bid Meeting for the RFP for “Selection of Consultant for Preparation of GIS based Comprehensive Development Plan 2040 for Bhubaneswar”

The Request for Proposal (RFP) No.40040/ BDA for “Selection of Consultant for Preparation of GIS based Comprehensive Development Plan 2040 for Bhubaneswar” issued on 06/12/2021. The Pre-Bid Meeting was held on 15/12/2021. The following queries were raised during the Pre-Bid Meeting. BDA’s Reply/Clarifications/ Modifications in response to the queries are tabulated below:

Sl.No	RFPSection, Clause & Page No	Query	Detailed Description of query / required clarifications	Reply
1	Page No 18, Section 9 – Clause 9	Evaluation process	It is stated that the award of work shall be done on ‘Least Cost basis’. We request that the Evaluation process and award of work be taken up in a QCBS (Quality cum Cost based selection) process. This request is also because the last tender had two distinct quotes and that information is public, thereby giving an advantage to bidders this time to adjust their	RFP Condition prevails

			financial quotes accordingly. Kindly consider the standard QCBS method.	
2	Page No 8, Data Sheet	Date of bid proposal submission, 21st December 2021	We request for an extension of the date of bid proposal submission to atleast 4 weeks from the date of issue of pre-bid responses.	Revised Schedule is as follows: <ul style="list-style-type: none"> Physical submission of Hard Copy of documents - 21.01.2022 before 1500 hours Opening of Technical Bid Documents - 21.01.2022 at 1600 hours
3	Page No 23, Section 2 – Clause 24	Team Composition and mobilization	We request that the on site deployment requirement for key experts (apart from Programme support unit) be minimised to 12 months instead of 24 months	RFP Condition prevails
4	Page No 23, Section 2 – Clause 24	CVs of key personnel	When is the bidder required to submit CVs of proposed key personnel. Please confirm is the CVs are to be submitted for BDA's approval after the conclusion of the financial proposal evaluation.	The CVs shall be provided and approved by BDA before the deployment of the team by the successful Bidder.
5	Page No 51, Section 3 – Clause 1.3.1.1.i	Stakeholder workshops	Please confirm whether BDA will take responsibility for venue and logistics arrangements for the stakeholder workshops to be taken up.	Depends on the nature and scale of the meetings/ Workshops. Small events can be accommodated in BDA premises. Logistics and other arrangements to be borne by the Consultant

6	Page 50 Clause 1.3 Scope of Work	1.3.1.1 Baseline data, review and assessment Information collection, reviews & assessment of present conditions, and analysis and forecasts for 2040 shall be carried out in the planning area. The plan shall include the following studies, surveys and collation of information from multiple agencies to establish the base line data of the city for further analysis and forecasts	Please indicate what kind of primary survey data is available with BDA and if any further primary household surveys need to be carried out by the bidder.	<ul style="list-style-type: none"> • Please refer Page No. 52 & 53 of the RFP document and Clause No.1.3.2 of the Terms of Reference. • Primary survey data is not available
7	Page 52 Clause 1.3.1.2	Prepare integrated and comprehensive geospatial database Existing Land use: Basemap prepared from high resolution images shall be used to map the existing land use from secondary sources (in addition to data available with BDA, BMC, others) and primary surveys shall be carried out to validate and update them. Preparation of existing land use map (at 1:4,000 scale) shall be undertaken by extensive field surveys.	Please indicate what kind of primary survey data is available with BDA and if any further primary household surveys need to be carried out by the bidder. Also confirm that role of primary survey is to validate the existing information like reces, traffic surveys or is it primary data collection like household survey, housing stock analysis etc.	<ul style="list-style-type: none"> • Please refer Page No. 52 & 53 of the RFP document and Clause No.1.3.2 of the Terms of Reference. • The Consultant shall undertake all the surveys as indicated in the RFP. • Ground truthing and updation of the Base Map provided by the Authority shall also be undertaken by the Consultant

	Page 58 Clause 1.3.1.5	<p>Compliance of ELU to the ODA Act is mandatory.</p> <p>1.3.1.5 Knowledge Transfer and Dissemination</p> <p>Sector-wise data collection and data analysis report of 25 socio-economic and physical aspects is to be done by the Consultant. In addition, primary surveys such as land use survey, traffic & transport survey, household surveys, etc. are required to be undertaken as required under the relevant acts. The consultant shall hand over the data at regular intervals & at the end of the assignment as well, both in soft & hard copy format. Further, the development plan 2040 should be made available in hard and soft-copy to the BDA and any other Government offices</p>		
8	Page 52 1.3.1.2	<p>Prepare integrated and comprehensive geospatial database</p> <p>a. Spatial Attribute Collection & Vetting of Base Maps</p>	<p>Please confirm the level of details of GIS data available with BDA, including list of layers in GIS base map to be vetted.</p>	<ul style="list-style-type: none"> • Vetting of Existing Land Use/ Land Cover available for year 2014-15 to be done. • Layers include Major category of Land use and its sub categories.

		<p>The Bhubaneswar Development Authority will make available the draft base map of the city with following database obtained from concerned/ competent source to the Consultant for value addition by ground truthing and collecting spatial attributes as per design and standards prescribed by TCPO, Ministry of Urban Development, Govt. of India.</p> <p>GIS Based Existing Land use/ Land Cover for year 2014-15 prepared by ORSAC</p> <p>GIS Based Digitized Cadastral sheet of 568 revenue villages digitised and integrated with Land Records Web Portal of Odisha (Bhulekh) by ORSAC</p> <p>Satellite imagery of 2018-19 procured by BDA</p> <p>GIS overlays of other Central and State</p>		
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		Government regulations like Colour Coded Zoning Map of Airport Authority of India; Zoning map of ASI monuments; Eco-Sensitive zones of Chandaka-Dampara and Nandankanan Sanctuary; LAP & TP Scheme boundaries, etc		
9	Page 24 Team composition and mobilization: Page 87 REMUNERATION FOR LOCAL PROFESSIONAL STAFF	<p>The deployment of Personnel will be as per the as per the instructions of BDA after the due submission of the CVs by the Consultant and its approval by BDA as per the conditions of the RFP. Any deviation with regard to the deployment may lead to cancellation of the Contract.</p> <p>(All the breakup of expenses is indicative only to arrive the total consultancy fee).</p>	<p>The team composition clause states that the deployment will be discussed post submission of CVs. However, we have to submit a break up of cost based on the deployment of personnel. After having quoted for a certain amount for the full consultancy with fixed man months and change in the man months later on leads to a change in the financial quote. Kindly delete the clause 'The deployment of Personnel will be as per the as per the instructions of BDA after the due submission of the CVs by the Consultant and its approval by BDA as per the conditions of the RFP. Any deviation with regard to the deployment</p>	<ul style="list-style-type: none"> • RFP Condition prevails. Deployment shall be done strictly as per the RFP conditions. • BDA at its own discretion may take interview of the proposed personnel's before issuing the LOA / signing of agreement / before or after deployment. In case it is found that the proposed personnel is not as per the Qualification & Experience Criteria as indicated in the RFP, the selected agency shall get one more chance to submit another CVs with equal or better qualified / experienced personnel for consideration. • The manpower shall be deployed till the completion of the Assignment and any extension thereof.

			may lead to cancellation of the Contract'																									
10	Page 23 Team composition and mobilization	Team Leader, Transport Planner, Urban Planner, Landscape Architect / Drainage expert / Environmental engineer/ Environmental Planner – 15 to 5 years Should have worked on at least 3 CDP or similar projects	Kindly change the experience on eligible assignments to – 'Should have worked on at least 3 CDP / masterplans / urban development projects or similar projects '	<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Key Personnel</th> <th>Educational Qualification</th> <th>Total Experience</th> <th>Experience on Eligible Assignments</th> <th>Man-Months (min time at project office)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Team Leader</td> <td>Masters in urban planning with sound knowledge of GIS</td> <td>15 years</td> <td>Should have worked on at least 3 CDP or similar projects with 1 project for a city with population of 10 lakh or more</td> <td>24 months</td> </tr> <tr> <td>2</td> <td>Transport planner</td> <td>Masters in Transport planning or equivalent</td> <td>8 years</td> <td>Should have worked on at least 2 CDP or similar projects with 1 project for a city with population of 10 lakh or more</td> <td>24 months</td> </tr> <tr> <td>3</td> <td>Urban Planner</td> <td>Architect with Masters in Urban planning or equivalent</td> <td>8 years</td> <td>Should have worked on at least 2 CDP or similar projects with 1 project for a city with population of 10 lakh or more</td> <td>24 months</td> </tr> </tbody> </table>	Sl. No.	Key Personnel	Educational Qualification	Total Experience	Experience on Eligible Assignments	Man-Months (min time at project office)	1	Team Leader	Masters in urban planning with sound knowledge of GIS	15 years	Should have worked on at least 3 CDP or similar projects with 1 project for a city with population of 10 lakh or more	24 months	2	Transport planner	Masters in Transport planning or equivalent	8 years	Should have worked on at least 2 CDP or similar projects with 1 project for a city with population of 10 lakh or more	24 months	3	Urban Planner	Architect with Masters in Urban planning or equivalent	8 years	Should have worked on at least 2 CDP or similar projects with 1 project for a city with population of 10 lakh or more	24 months
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11	DATA SHEET Pg no: 8	Method of Selection - Least Cost Method (L1)	Request to consider QCBS mode of selection as it ensure evaluation based on the merit of the bidder and also the previous bid was based on QCBS mode.	RFP Condition prevails
		Proposal Due Date: Hard Copy 21/12/2021,3:00 PM	Request to extend the submission of hard copy by a minimum of 4 weeks to ensure we are able to courier the hard copy in time as well as put together a detailed proposal.	Revised Schedule is as follows: <ul style="list-style-type: none"> Physical submission of Hard Copy of documents (offline) - 21.01.2022 before 1500 hours Opening of Technical Bid Documents - 21.01.2022 at 1600 hours
		Bid Processing Fee (Non-Refundable) Rs. 11,800/- (Rupees Eleven Thousand and Eight Hundred Only)- including GST) in form of Demand Draft in favour of the Bhubaneswar Development Authority, payable at Bhubaneswar issued from any Nationalized/ Scheduled Bank	Request to consider MSME exemption for payment of the Bid processing fee.	Can be considered on furnishing the Registration Certificate
12	LETTER OF INVITATION Pg no:11	The proposal must be submitted in hard bound form	Request to consider wire-o-bound or spiral bound as well.	Shall be considered but the same shall be bound in a proper manner. Also, BDA shall not be responsible for loss of any document.
		The total time period or the assignment will be for 24 Months. An indicative number manpower and their placement at the site	Request to reconsider this as man-power deployment is an important factor for quoting the consultancy fee and request clarity on the manpower deployment.	<ul style="list-style-type: none"> RFP Condition prevails. Deployment shall be done strictly as per the RFP conditions. BDA at its own discretion may take interview of the proposed personnel's before issuing the LOA / signing of agreement / before or after deployment. In case it is found that the proposed personnel is not as per the Qualification & Experience Criteria as indicated in

		office are being mentioned in the RFP. However, the number of manpower to be deployed and the tenure at BDA office shall be submitted by the consultant and shall be decided after taking approval on the manpower deployment plan from the Client.		<p>the RFP, the selected agency shall get one more chance to submit another CVs with equal or better qualified / experienced personnel for consideration.</p> <ul style="list-style-type: none"> • The manpower shall be deployed till the completion of the Assignment and any extension thereof.
13	6. Preparation and Submission of Proposal Pg no:16	The Applicant shall submit the original documents specified above in point no.1 [(i) to (xi)] together with their respective enclosures and seal it in an envelope and mark the envelope as "General Eligibility/ Compliances" for the Project for which proposal is submitted and name and address of the Applicant	"Original documents" we request to clarify that these would be the scans of the documents available duly signed by the authorised signatory.	<ul style="list-style-type: none"> • Yes. Scanned copies shall be considered if the same is duly signed by the authorised signatory under Company's Seal • Only the original notarised copy for Power of attorney shall be considered.
14	7. Opening of the proposal: Pg no:16	For participating in the tender, the authorized signatory holding Power of Attorney shall be the Digital Signatory. In case the authorized signatory holding Power of Attorney and Digital Signatory are not the same, the bid shall be	Request to clarify what does Digital signatory mean?	The authorized signatory holding Power of Attorney shall be considered

		considered non-responsive.		
15	24. Team composition and mobilization: Pg no:22-24	Team Leader- 24 months min time at project office)	Request that the Team lead work from home office and guide the local and home team on the project and be deployed 5 days per month at project site and all stakeholder meetings, presentations	RFP Condition prevails
			Request to also clarify that for the key personnel qualification, CDP can also mean - Formulation of Master/ Development Plan/Spatial Planning for New Town/ Industrial Township/ Smart city plans.	Formulation of Comprehensive Development Plan, Masterplan of Class I Towns, Regional Development Plan using GIS Database
16		Transport planner- Should have worked on at least 3 CDP or similar projects with 1 project for a city with population of 10 lakh or more	Request to consider experience of 1 CDP or 1 project of a city with population of 1 lakh or more as a personnel with 8 years of experience will not have the same project experience of the Team lead.	Should have worked on at least 2 CDP or similar projects with 1 project for a city with population of 10 lakh or more
		Transport planner- 24 months min time at project office	Request to consider deployment as required by the project for the Transport planner and rest of the time work out of the home office.	RFP Condition prevails

		Urban Planner Should have worked on at least 3 CDP or similar projects with 1 project for a city with population of 10 lakh or more	Request to consider experience of 1 CDP or 1 project of a city with population of 1 lakh or more as a personnel with 8 years of experience will not have the same project experience of the Team lead.	Should have worked on at least 2 CDP or similar projects with 1 project for a city with population of 10 lakh or more
		Urban Planner 24 months min time at project office	Request to consider deployment as required by the project for the Urban planner and rest of the time work out of the home office.	RFP Condition prevails
		Landscape Architect / Drainage expert / Environmental engineer/ Environmental Planner Should have worked on at least 3 CDP or similar projects with 1 project for a city with population of 10 lakh or more	Request to consider experience of 1 CDP or 1 project of a city with population of 1 lakh or more as a personnel with 5 years of experience will not have the same project experience of the Team lead.	Should have worked on at least 1 CDP or similar projects with 1 project for a city with population of 10 lakh or more
16	24.Team composition and mobilization: Page 22/23	Landscape Architect / Drainage expert / Environmental engineer/ Environmental Planner 12 months min time at project office	Request to consider deployment as required by the project for the expert and rest of the time work out of the home office.	Deployment as per the requirement of the project and with approval of BDA but not less than the min time period as indicated in the RFP
		Infrastructure planner Masters in Infrastructure planning	Request to also consider Civil engineering degree	RFP Condition prevails

		Infrastructure planner 12 months min time at project office	Request to consider deployment as required by the project for the expert and rest of the time work out of the home office.	Deployment as per the requirement of the project and with approval of BDA but not less than the min time period as indicated in the RFP
		GIS Expert 24 months min time at project office	Request to consider deployment as required by the project for the expert and rest of the time work out of the home office.	RFP Condition prevails
		The deployment of Personnel will be as per the as per the instructions of BDA after the due submission of the CVs by the Consultant and its approval by BDA as per the conditions of the RFP.	Request to reconsider this as man-power deployment is an important factor for quoting the consultancy fee and request clarity on the manpower deployment.	Consultancy fee shall be quoted based on the qualification and experience of the manpower as indicated in the RFP
			Request also clarity regarding submission of the required Cvs- as we understand it is not required as part of the technical proposal.	The CVs shall be submitted to BDA and approved by BDA before the deployment of the team by the successful Bidder.
17	25. Replacement of Key Personnel: Pg no: 24	If, for any reason beyond the reasonable control of the Consultants, it becomes necessary to replace any of the Key Experts in the 1st six months, a penalty of 10% of the professional fee quoted for that Key Expert shall be imposed by the Client.	Request to reconsider this clause, all we have come across in bids to allows for replacement of key personnel as per the authority's consideration for any reason beyond the reasonable control of the Consultant, such as retirement, death, medical incapacity, among others, it	RFP Condition prevails

		But if the Consultant proposes the replacement of the Team Leader in the 1st year, then the penalty shall be 50% of the professional fee quoted for the Team Leader	becomes necessary to replace any of the Key Personnel, the Consultant shall provide as a replacement a person of equivalent or better qualifications.	
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