



Bhubaneswar Municipal Corporation

Progress Through Partnership for Better Bhubaneswar

SWACHH
SURVEKSHAN
2025-26
ULB code: 801859

No. 45625 /Date 03-08-2026 /

XXX-VI-49/2026

QUOTATION CALL NOTICE

Sealed quotations are invited from eligible agencies/firms/service provider(s)/Person(s) for **hiring of one (01) Electric Vehicle (EV)** for official use in Bhubaneswar Municipal Corporation on a monthly hiring basis.

The vehicle shall conform to the following specifications:

- **Category:** Sedan EV
- **Model:** TATA Xpress-T XM/MG - Windsor (or equivalent approved model)
- **Quantity:** One (01) No.
- **Monthly Hiring Charge:** Maximum **Rs. 50,000/- per month** (excluding applicable taxes and charging cost), as applicable for Official Vehicles of Administrative Departments/Heads of Department in accordance with **Finance Department Office Memorandum No. PT3-FIN-COD-MV-0004-2018**. The charging cost shall be paid separately at the rate of **Rs. 2.00 per kilometre**.
- **Monthly Travel:** As per Government norms.

Interested agencies, firms, service providers and individuals are invited to submit their sealed quotations in the prescribed format enclosed as Annexure-I, duly filled in and signed, along with self-attested copies of valid GST Registration Certificate, PAN Card, Vehicle Registration Certificate (RC) and other relevant documents as specified in **Annexure-I**, to the undersigned on or before **10.08.2026 by 4.30 PM**.

The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.

By orders

(Signature)
31/8/2026

Dy. Commissioner (Vehicle)

Bhubaneswar Municipal Corporation

Memo No. 45626 /dt. 03-08-2026 /

Copy Submitted to PA to Hon'ble Mayor /PA to Commissioner. BMC for kind information of Hon'ble Mayor & Commissioner.

Copy Submitted to Addl. Commissioner- I, II & III/ City Engineer/CFO, BMC for information & necessary action.

(Signature)
31/8/2026

Dy. Commissioner (Vehicle)

Bhubaneswar Municipal Corporation

ସ୍ୱଚ୍ଛତା ନି ନାୟି ପେଲ-ବାହାୟିନ ହାଥ, କାରିନ ସାଫା ସାଥ | SWACCHATA KI NAYI PEHEL-BADHAYEIN HAATH, KAREIN SAFAI SAATH

BMC - ICOMC Tower, Unit-IX, In front of Satya Nagar Kall Temple on Janpath, Bhubaneswar- 751022, Odisha, India.

8280282000

Info@bmc.gov.in / grievance@bmc.gov.in

ANNEXURE-I

APPLICATION-CUM-QUOTATION FORM

For Hiring of One (01) Electric Vehicle (EV) on Monthly Hiring Basis

To

The Deputy Commissioner (Vehicle)
Bhubaneswar Municipal Corporation
Bhubaneswar

Sub: Submission of Quotation for Hiring of One (01) Electric Vehicle (EV) for Official Use of Bhubaneswar Municipal Corporation.

Ref.: Quotation Call Notice No. _____ Dated _____

Sir,

In response to the above Quotation Call Notice, I/We hereby submit our quotation for providing **One (01) Electric Vehicle (EV)** on monthly hiring basis for official use of Bhubaneswar Municipal Corporation. I/We certify that I/We have carefully read and understood all the terms and conditions of the quotation notice and agree to abide by them.

1. Particulars of the Applicant

Sl. No.	Particulars	Details
1	Name of Applicant/Firm/Agency	
2	Name of Proprietor/Authorized Signatory	
3	Complete Postal Address	
4	Mobile No.	
5	E-mail ID	
6	PAN No.	
7	GSTIN	

2. Vehicle Details

Sl. No.	Particulars	Details
1	Make of Vehicle	
2	Model	
3	Registration Number	
4	Month & Year of Manufacture	
5	Seating Capacity	
6	Battery Capacity	
7	Certified Driving Range	
8	Colour	
9	Whether RC is Valid	Yes / No

Ened

Sl. No. Particulars**Details**

- 10 Whether Insurance is Valid Yes / No
- 11 Whether Fitness Certificate is Valid (where applicable) Yes / No

3. Financial Quotation

I/We hereby quote the following rates:

Description	Amount (Rs.)
Monthly Hiring Charges (Excluding GST & Charging Cost)	_____
GST (if applicable)	_____
Total Monthly Charges (Including GST, Excluding Charging Cost)	_____

Note: Charging cost shall be payable separately @ **Rs.2.00 per kilometre** as per the Quotation Call Notice.

4. Declaration

I/We hereby declare that:

1. The information furnished in this application is true and correct.
2. The vehicle offered conforms to the specifications prescribed in the Quotation Call Notice.
3. I/We agree to provide the vehicle immediately upon receipt of the work order.
4. I/We shall maintain the vehicle in good roadworthy condition throughout the period of engagement.
5. I/We agree to comply with all terms and conditions of the Quotation Call Notice.
6. I/We understand that Bhubaneswar Municipal Corporation reserves the right to accept or reject any or all quotations without assigning any reason.

5. Documents Enclosed

- ☐ Copy of PAN Card
- ☐ Copy of GST Registration Certificate
- ☐ Copy of Vehicle Registration Certificate (RC)
- ☐ Valid Insurance Certificate
- ☐ Fitness Certificate (where applicable)
- ☐ Authorization Letter (if signed by Authorized Signatory)
- ☐ Any other relevant document: _____

Place: _____

Date: _____

Signature of Applicant/Authorized Signatory

Name: _____

Designation: _____

Name of Firm/Agency: _____

Red

Seal (if any)