



**Bhubaneswar Municipal Corporation**  
**QUOTATION CALL NOTICE**

No. 54423 /BMC Dated 01-11-2025  
~~XXXX-11-SWMPMV-76|2021-22~~

On behalf of the Commissioner, Bhubaneswar Municipal Corporation (BMC), the Dy. Commissioner (Sanitation) invites sealed quotations for receiving of proposal from the intending (buyers) Authorized Collection Centres/Dismantlers/Recyclers/PROs etc. registered with CPCB/OSPCB for "**Disposal of 18.031 MT of E-waste accumulated at E-waste Hub, Nayapalli of BMC**". The E-waste collected from different wards of Bhubaneswar Municipal Corporation (BMC) is stored /stacked at designated Material Recovery Facility centre of BMC named as E-waste Hub. The bidder shall submit the application along with the financial proposal on or before dt. 10.11.2025 till 5.00 PM by hand/post/courier. For further details regarding the quotation call notice, the intending bidders may visit the BMC website <https://www.bmc.gov.in> for view or download the detailed quotation call notice. The received applications shall be opened on 11.11.2025 At 12.00 Noon in the 4<sup>th</sup> Floor Conference Hall of ICOMC tower, Satyanagar, BMC.

**For any queries, please contact D.C (Sanitation), BMC.**

By Order of Commissioner, BMC

Dy. Commissioner (Sanitation)  
Bhubaneswar Municipal Corporation

Memo No. 54424

Dt. 01-11-2025

Copy forwarded to the Director, Information & Public Relation Department, Odisha, Bhubaneswar with a request to get it published in one English paper i.e Times of India and one Odia newspaper Sambad on dt.03.11.2025.

Dy. Commissioner (Sanitation)  
Bhubaneswar Municipal Corporation

Memo No. 54425

Dt. 01-11-2025

Copy forwarded to DC-IT for uploading the Quotation Call Notice on the BMC website for information of the intending bidders.

Dy. Commissioner (Sanitation)  
Bhubaneswar Municipal Corporation

## 1- Documents accompanying the bid document:

- Valid Authorization Certificate Issued by OSPCB/ CPCB for collection/dismantling/handling/processing of e-waste.
- Bidder information document in Annexure-1.
- GST Registration Certificate.
- Financial Proposal in Annexure-2.

## 2- Terms & Conditions of the bid:

- The authorized agency selected for the purpose shall ensure lifting of E-waste from the designated E-waste Hub within 7 days from the date of issuance of work order.
- The bidders are expected to quote their best rate for disposal of E-waste materials.
- The quotations shall be submitted either by hand/ postal / courier. Applications received after due date and time shall be summarily rejected and BMC is not responsible for any delay of postal/ courier delivery.
- Conditional quotation will not be accepted. It must be noted that proposals submitted by Consortium/Joint Venture firms shall not be acceptable. Interested bidders may obtain further information and clarification on any matter relating to quotation, from the office of Deputy Commissioner (Sanitation), Bhubaneswar Municipal Corporation, ICOMC Tower, Satya Nagar, Unit-IX, in any working day.
- The agency may conduct its own survey for ascertaining the quantity and quality of E-Waste before submitting the Quotation. The first point of contact shall be **Mr. Rajesh Dutta (Mob: 8296689126), WME, SBA Cell.**
- The agency submitting its quotation shall lift all the items as mentioned in Annexure-3. The Authority will issue the LoA/Sale Order to the highest (H1) quoted Bidder combining the price of all items as mentioned in Annexure-3.
- The agency shall strictly adhere to the statutory guideline issued by OSPCB/CPCB or any other Govt. Authority for handling and management of e-waste.
- The authority reserves the right to reject or accept any quotations without assigning the reasons thereof. The quotations received in incomplete shape or after due date shall be summarily rejected.
- The agency shall submit all the documents including the E-waste Passbook and lifting/disposal receipt if any for record purpose by BMC.
- The agency is allowed to lift the E-waste from the e-waste hub only after realisation of the payment by BMC.

- The agency shall make online payment (NEFT/RTGS) of the requisite amount in the given account of BMC as mentioned in the LoA/Demand note. The payment shall be made in advance before lifting of the e-waste.
- The agency shall engage its own vehicle for lifting of the e-waste and loading, unloading to and from the vehicle is in the scope of the agency only. BMC only coordinate with the agency at site for smooth lifting of the material.
- During handling, lifting and transportation of e-waste all precautionary measures in response to the Safety, Environment and Transport of materials shall be taken by the agency as per standard practice.

I. The sealed envelope with application and financial proposal in the prescribed format clearly mention on it “**Disposal of 18.031 MT of E-waste accumulated at E-waste Hub, Nayapalli of Bhubaneswar**” shall reach the following address:

***Dy. Commissioner (Sanitation),  
Bhubaneswar Municipal Corporation (BMC)  
ICOMC Tower, Unit-IX, Satya Nagar  
Bhubaneswar-751022, Odisha***

II. The schedule of events for the bid is as follows:

Issue of Advertisement & availability of Quotation in BMC Website <a href="https://www.bmc.gov.in">https://www.bmc.gov.in</a>	Dt. 03.11.2025 (10.00 AM) to Dt.10.11.2025 (5.00 PM)
Last Date of submission of Proposals in hard copy by the intending bidders in sealed envelope.	10.11.2025 up to 5.00 PM (IST)
Opening of proposal	11.11.2025 at 12.00 Noon

## Annexure-1

### Bidder Information Document

Sl. No	Particulars	Remarks
1.	Name of the Organisation	
2.	Address of the bidder	
3.	Authorized Collection Centre/Dismantler/Recycler/PRO	
4.	Name of the contact Person with Contact No & mail ID	
5.	Valid GST No.	
6.	Valid PAN No.	
7.	Documents to be attached	(i) Valid GST Registration Certificate (ii) Photocopy of PAN & Aadhar of Proprietor.
8.	Authorization Letter/CTE/CTO/any other statutory document	(iii) The agency shall attach the Authorization Letter/CTE/CTO issued by OSPCB/CPCB in this regard.

\*In case the bidder is from any State Other than Odisha shall submit the necessary documents issued by Statutory Authorities.

Seal & Signature of the Bidder

Full Name of the Bidder

Date: \_\_\_\_\_

## Annexure-2

### Format for Submission of Financial Proposal by the Bidder

To,

The Dy. Commissioner (Sanitation),  
Bhubaneswar Municipal Corporation (BMC)  
ICOMC Tower, Satya Nagar  
Bhubaneswar-751022, Odisha

**Sub: "Disposal of 18.031 MT of E-waste accumulated at E-waste Hub, Nayapalli of BMC."**

Sir,

Being duly authorized to represent and act on behalf of \_\_\_\_\_ (Name of the Bidder),  
having reviewed and fully understood all the requirements of the Quotation Call Notice  
issued by BMC vide no. \_\_\_\_\_ dated \_\_\_\_\_ for "Disposal  
of 18.031 MT of E-waste accumulated at E-waste Hub of Nayapalli BMC", hereby  
submitting the financial proposal in the prescribed format as given below:

Sl No.	Disposal Quantity	Quantity in MT	Quoted Price (inclusive of GST)
1	18.031 MT of E-waste (List Enclosed in Annexure-3)	18.031	
2	Total Amount in Rs. (Inclusive of GST)		
	Total Amount in words		
	(.....)		
	Applicable GST in %-		

Yours faithfully,

Seal & Signature of the Bidder

Full Name of the Bidder/Proprietor

Date: \_\_\_\_\_

### Annexure-3

#### List of E-waste Materials

<b>Details of E waste</b>		
<b>Sl. No.</b>	<b>Item Name</b>	<b>Quantity (in kg)</b>
1	Iron, Induction, Cooktop	345
2	Keyboard	1399
3	Mosquito bat	1185
4	Setup box	409
5	Electric board	805
6	Circuit	526
7	TV	628
8	Watch	375
9	Electric Wire	6505
10	Electric bulb	4801
11	Electrical Meter	192
12	Vehicle light	86
13	Good night plug	427
14	Motor, Grinder	19
15	ALL type charger	329
	<b>Total</b>	<b>18031 Kg Or say, 18.031 MT</b>