

NO-11463

DT-10-3-2023

XXX-11-17/21



## Bhubaneswar Municipal Corporation

Progress through Partnership for better Bhubaneswar

EOI No:

Date:

**EOI for "Selection of Agency for Operation & Management of Beggar Rehabilitation centre under jurisdiction of BMC"**

Bhubaneswar Municipal Corporation invites sealed proposals from intending agencies for having the requisite qualification as per terms stipulated in the detailed RFP document for Operation & Management of Beggar Rehabilitation centre under jurisdiction of BMC. The detailed EOI document shall be made available on the website [bmc.gov.in](http://bmc.gov.in) from 10.03.2023 at 5:00 PM onwards. The pre-bid meeting is scheduled to be held on Dt 17.03.2023 at 5.00 P.M. in the 4<sup>th</sup> floor conference hall of Bhubaneswar Municipal Corporation. The last date of receipt of proposals is till 5:00 PM on 28.03.2023. For any clarification, an e-mail may be sent on [bmcpmu@bmc.gov.in](mailto:bmcpmu@bmc.gov.in).

By Order,

  
Additional Commissioner-I  
Bhubaneswar Municipal Corporation

Memo No. 11464 / BMC Dt. 10-3-2023 /

Copy to Dy. Commissioner (PR & Communication)/ Director, I & PR to publish the notice in 1 (one) English daily i.e., Times of India, and 2 (two) Odia daily i.e., Samaja and Dharitri on 11.03.2023

  
Additional Commissioner-I  
Bhubaneswar Municipal Corporation

Memo No. 11465 / BMC Dt. 10-3-2023 /

Copy to DC(IT)/ Manager, IT PMU for uploading this notice on BMC website.

  
Additional Commissioner-I  
Bhubaneswar Municipal Corporation

Memo No. 11466 / BMC Dt. 10-3-2023 /

Copy to C.A. to Commissioner for kind information of Commissioner

  
Additional Commissioner-I  
Bhubaneswar Municipal Corporation

**For**

**Selection of Agency for Operation & Management of  
Beggar Rehabilitation Centre under Bhubaneswar  
Municipal Corporation**



**EOI No. \_\_\_\_\_ / Date: \_\_\_\_\_ /**

**BHUBANESWAR MUNICIPAL CORPORATION**

Vivekananda Marg, Near Kalpana Square,

Bhubaneswar – 751014

[www.bmc.gov.in](http://www.bmc.gov.in)

**Schedule of EOI Process**

<b>Sr. No.</b>	<b>Description</b>	<b>Date &amp; Time</b>
1	Issue of EoI	10/03/2023
2	Last date of receiving of Pre-Application queries	17/03/2023 by 04:00 p.m.
3	Pre-Application meeting (In the conference hall of BMC)	17/03/2023 at 05:00 p.m.
4	Date of uploading of Pre-Application query reply	21/03/2023 by 03:30 p.m.
5	Submission of EoI at the Diary section of BMC office, Vivekananda Marg, Kalpana Square, Bhubaneswar	28/03/2023 by 05:00 p.m.
6	Opening of EoI Applications in the mini conference hall of BMC office, Vivekananda Marg, Kalpana Square, Bhubaneswar	28/03/2023 by 5:30 p.m.
7	Responsible Officer	Additional Commissioner-1
8	e-mail id for contact	<a href="mailto:bmcpcmu@bmc.gov.in">bmcpcmu@bmc.gov.in</a>
9	Telephone no. for contact	0674-2548295 0674-2431253
10	Document Fees	Rs. 6000+ GST 12% i.e. Rs. 6720/-
11	EMD	Rs. 81,000/-

## **1. Introduction:**

Bhubaneswar Municipal Corporation (BMC) is the largest Urban Local Body of the State and in Bhubaneswar, being a smart city; several Infrastructure works such as construction of drains, buildings, roads, parks, civic amenities, playgrounds etc. are being undertaken by BMC besides rejuvenation water bodies and development of water ponds. Apart from the above-mentioned work, one of the major tasks being undertaken by BMC is welfare activities for destitute. Under this endeavour, BMC intends to utilise services of a private agency to operate and manage Beggars Rehabilitation centre.

## **2. Objectives:**

BMC recognizes that beggars are valuable human resources for the society and seeks to create an environment that provide them equal opportunities, protection of their rights and full participation in society. To ensure equitable justice for Beggars, BMC has focused the following broad objective:

- i. To create an enabling environment to ensure equal opportunities, equity, social justice & empowerment of persons in destitution.
- ii. To encourage voluntary action and participation of all stake holders for ensuring effective implementation of the work.
- iii. To expand outreach activities for rehabilitation of persons in destitution and create facilities for providing appropriate rehabilitation services.
- iv. To strengthen the existing implementation machinery and create facilities for coverage of all uncovered areas of the state for ensuring complete coverage of persons in destitution.

## **3. Minimum Eligibility Criteria:**

- i. Applicants eligible for participating in the assignment should be a single Legal Entity registered in India. Applicants should be registered under the Indian Societies Act / Indian Trust Act / Indian Religious and Charitable Trusts Act / or as a not for profit Company under the Companies Act or the relevant state Acts for at least three years as on the 1st March 2023.  
*(Documents required: Registration Certificate, PAN Card, NITI AAYOG Registration no.)*
- ii. The Applicant should have a minimum average annual turnover of Rs 25.00 Lakhs over the latest three FYs (FY 19-20, FY 20-21 & FY 21-22).

*(Documents required: Audited Financial statement, Balance sheet, IT returns for last 3 years with chartered accountant certificate for consultancy turnover.)*

- iii. Should have at least 3 years' working experience in Management of residential setups for Elderly/ PwDs/Women & Child/ Homeless / and other vulnerable sections with at least 50 inmates.

*(Documents required: work orders/ Completion certificates shall be submitted)*

- iv. Should not have any track record of contract termination of previous assignments or any adverse report of performance or blacklisted by any state Govt. / Central Govt. Organization.

*(Documents required: Undertaking in a non-judicial stamp paper)*

- v. Must have a team of qualified professionals with expertise in handling people with physical disability including mentally ill, old age person, women and child; physiotherapists social workers, and trained health care staff.

*(Documents required: Detailed Resume)*

#### **4. Duration of Work:**

The initial period of contract shall be 2 years from the date of award of the contract. However, it can be extended based on the performance of the selected Agency. BMC shall form a one '**Evaluation & Monitoring Committee**' which will regularly supervise and assess the performance of the selected applicants.

#### **5. Scope of Work:**

- a) The rehabilitation centres shall be broadly divided into the following categories: -
  - i. For Physically disabled person
  - ii. For Women & Child, Elderly Person, and other vulnerable sections
- b) The Agencies shall be responsible to set up the above 2 types of Rehabilitation centre within BMC area with capacity of 100 inmates of each centre as directed by BMC.
- c) The Agency shall be responsible for running the day-to-day operations of rehabilitation center for beggars in Bhubaneswar.
- d) Conduct rescue operation for beggars begging at roadside in BMC area and rehabilitate them at the centre.
- e) Provide living space for the inmates (at least 50 sq ft per person).

- f) Bear the cost of Electricity Charges, telephone & Water Rent, bed, Mosquito Net, Bed Sheet, Blanket and Pillow, Fan & light, CCTV
- g) Provide pure drinking water facilities.
- h) Provide nutritious food four times per day
- i) Apart from the basic facilities, there should be at least 500 sq ft hall area for activities and skill training for the rehabilitation center with a capacity of 100 inmates
- j) Follow up with the rehabilitated beggars to ensure they are not returning back to begging.
- k) Provide the required Manpower for running the operations of the rehabilitation center as mentioned below:
  - One Centre In-charge
  - One Social Mobiliser
  - Two Sanitation Workers
  - One Cook
  - One Night Watchman
- l) Publicity of Information: In order to ensure the information on availability of the Beggar rehabilitation shelters to targeted population, adequate publicity measures should be taken by BMC on regular basis. Posters, Banners, Hoarding should be placed at advantage points like Railway station, Bus stands, Hospitals, Park, Important market areas etc. for wider publication of location and facility available at Shelters. Leaf lets and local newspaper should carry news about the Beggar Rehabilitation Shelters for wider dissemination.
- m) Beggar Rehabilitation Shelter should have proper display of readable name Boards/Display Boards and the text should be provided in Odia and English.
- n) Beggar Rehabilitation Shelters should provide all appropriate facilities for dignified human living.
- o) Provide laundry services periodically i.e., every 7 days for Bed and bedclothes (Bed sheet, Blanket, mattress, pillow, bed-sheets Mosquito Net,).
- p) Provide adequate toilet facilities Bathing and washing area to cater to the needs to all residents with running water.
- q) Provide adequate bathing facilities, including running water, water storage cans, buckets and mugs.
- r) Provide adequate lighting and ventilation, fire protection measures, for enclosed public places, with clear and functional fire exits.
- s) Provide Common recreation space with television, reading space, etc.
- t) Provide First aid kit for supplies to cover the total population at the shelter.
- u) Provide Regular cleaning of blankets, mattresses and sheets, and maintenance of other services
- v) Suitable waste management arrangements.

- w) Provide Kitchen /cooking space and necessary equipment's such as cooking gas connections etc.
- x) Provide Water purifier, CCTV camera, pest and Vector (Mosquito) control arrangement.
- y) The following rehabilitation measures shall be undertaken by the Agency:
- Categorise the beggars into broad categories i.e. Old aged who cannot work, Physically challenged (Partial), Physically challenged (Major), Child & Women beggars.
  - Conduct Rehabilitation programme at the centre
  - Link it to different NGOs/ Social Service organisation who are working for providing sustainable life to different categories of destitute. For. E.g., - the Old aged may be linked to Old age home, the children and women may be linked to NGOs who are active in women and child welfare activities etc.
  - In case any beggar is seen begging due to the reason that it cannot reach its family those measures shall be taken by the Agency to reunite with its family.
- z) The following shall be the deliverables to be submitted by the Agency: -
- Preparation & submission of Operation plan report within 7 days of issue of work order.
  - Submit monthly consolidated Reports on Survey & rescue operation.
  - Submit monthly consolidated Reports on centre Management.

**aa) For fulfilment of the scope of work mentioned above, BMC shall make payments to the Agency @ Rs. 3403 per beggar per month (as approved By SSEPD Dept., Odisha).**

**bb)** The following shall the menu of food to be provided by the Agency at the rehabilitation centre:

<b>Sl No.</b>	<b>Day</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>
1	Sunday	Upama, Matar curry, Banana	Rice, Dal, Chicken,	Rice, Dal, Mix curry
2	Monday	Puri dalma	Rice, Dalma, Besara, Khata	Rice, Dal, potala curry
3	Tuesday	Chuda upama, dalma	Rice, Dal, Kobi curry, papad	Rice, Dal, chhole curry

4	Wednesday	Idli & sambar	Rice, Dal, Fish curry, salad	Rice, Dal, mix curry, khata
5	Thursday	Upama, matar curry	Rice, Dal, Soyabean surry	Rice, Dalma, Alu potala
6	Friday	Puri, dalma	Rice, Dal, Egg curry, Papad	Rice, Dalma, Khata
7	Saturday	Chuda upama, dalma	Rice, Dalma, Khata	Rice, Dal, Soyabean curry

#### **6. Deduction of Penalty from Monthly Invoice**

- i. Penalty up to 10% shall be deducted, if beggars found begging within BMC area and come to notice of BMC.
- ii. Also, penalty up to 10% shall be deducted basing on the report of Evaluation & Monitoring Committee.

#### **7. Payment Terms for Agency/ Institution: -**

- i. The payment shall be made on submission of the Invoices/bills (In triplicate) after the satisfactorily completion of the work assigned, at approved rates.
- ii. Payment will be made within a period of 15 days after submission of the Invoice/bill and all necessary documents in triplicate.
- iii. O & M cost of the Agency should be based on the approved budget of the BMC / SSEPD & as per actual expenditure incurred during the month.
- iv. Prior approval should be sought for from the Zonal Deputy Commissioner on any deviation in the Expenditure to be incurred.
- v. Monthly bill will be submitted by the service providers in first week of following month.
- vi. Income Tax will be deducted at source under Section 194-C of Income Tax Act from the Bidder at the prevailing rates of such sum as income tax on the income comprised therein.

#### **8. Instruction to Applicants for submission of the EOI proposal**

- i. The EoI Document can be downloaded from the website <http://www.bmc.gov.in> to the date and time mentioned in the EoI Notice.
- ii. The Applicants are invited to submit Technical Proposal as per the given formats in separate sealed covers for the services required for the assignment. All formats mentioned in the Annexure shall be duly filled up.



- iii. Applicants are advised to study all instructions, forms, terms, requirements and other information in the EOI documents carefully. Submission of bid shall be deemed to have been done after careful study and examination of the EOI document with full understanding of its implications. The response to this EOI should be full and complete in all respects. Failure to furnish all information required by the EOI document or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the Applicant's risk and may result in rejection of their proposal.
- iv. The Applicant is responsible for all costs incurred in connection with participation in this process, including, but not limited to costs incurred in the conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of its Application, in providing any additional information required by BMC to facilitate the Application process. BMC will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process. All materials submitted by the Applicant shall become the property of BMC.
- v. The selected bidder shall provide professional, objective, and impartial advice and at all times hold BMC's interest paramount.
- vi. The proposals to be submitted by the Bidders should be firm and valid for a period of 180 days from the last date of submission of the proposal.
- vii. Bidders may request clarifications on the EOI document within scheduled date mentioned in this EOI.
- viii. Any request for clarification must be sent in writing, or by E-Mail.
- ix. The Applications must reach on or before 28.03.2023 up to 1700 hrs. BMC won't be responsible for any postal delays.
- x. At any time before the submission of Proposals, BMC may amend the EOI by issuing an addendum. The addendum shall be a part of the original EOI and shall be uploaded in the BMC website.
- xi. The Application including supporting documents shall be typed or written in indelible ink and the Applicant shall initial each page. All the alterations, omissions, additions, or any other amendments made to the Applicant shall be initialled by the Authorized Signatory of the Applicant. Applicant should fill in information in prescribed formats for qualification as mentioned in the EoI Document. The Applicants shall submit all supporting documents in the format as prescribed in the EoI Document along with suggested documentary evidence with the Application.
- xii. An authorized representative of the bidders shall initial all pages of the Proposals. The authorization shall be in the form of a

written power of attorney accompanying the Proposal or in any other form demonstrating that the representative has been duly authorized to sign

xiii. **Technical Proposal Submission:**

The interested applicants shall submit the EOI proposal by way of Hand delivery/speed post/ Registered post/ Courier on or before the last date and time of submission of proposal mentioned above. The proposal shall not be sent through email/ fax/ hand delivery/ any other mode than mentioned above. BMC shall not be responsible for delay in receipt of the proposal sent by post or courier. The Technical proposal shall be sealed in an outer cover clearly superscribed the subject matter as below:

“Technical Proposal for Selection of Agency for Operation &  
Management of Beggar Rehabilitation Centre under  
Bhubaneswar Municipal Corporation”  
”

The proposal shall be addressed as below:

To,

**The Additional Commisisonr-1  
Bhubaneswar Municipal Corporation  
4<sup>th</sup> Floor, ICOMC Tower, Satya Nagar  
Infront of Satya Nagar Kali Temple,  
Bhubaneswar - 751007, Odisha**

The name and address of the applicant shall clearly be mentioned in the Envelope. BMC shall not be responsible for any misplacement of Envelope for not being marked in proper manner. Further, the Technical and Financial Proposal shall be submitted exactly in the manner prescribed above and any complacency of the applicant leading to pre-mature opening of Financial proposal shall lead to rejection of application. Delay in Postal services shall not be the responsibility of BMC and no relaxation shall be provided to the applicant for such delay.

**9. Evaluation & Selection:**

Initial Bid scrutiny will be made and incomplete details as given below will be treated as nonresponsive if Proposals.

- i. Are not submitted in as specified in the EOI document
- ii. Received without Bid Security and bid cost.
- iii. Received without the Letter of Authorization (Power of Attorney)
- iv. Submitted without the documents requested in the checklist

All responsive Bids will be considered for further processing as below:

BMC will prepare a list of responsive Applicants, who comply with all the Terms and Conditions of the Tender. The decision of the Committee will be final & binding in this regard. Proposal shall be opened in the presence of Applicants' authorized representatives who intend to attend at their cost.

The Applicants' authorized representatives who are present shall sign a register giving evidence of their attendance.

Proposal document shall be evaluated as per the following steps.

- a) **Preliminary examination of pre-qualification/ eligibility criteria documents:** The prequalification document will be examined to determine whether the Applicant meets the eligibility criteria, whether the Proposal is complete in all respects, whether the documents have been properly signed and whether the bids are generally in order. Any bids found to be non-responsive for any reason or not meeting the minimum levels of the performance or eligibility criteria specified in various sections of this EOI document will be rejected and will not be considered further.
- b) **Evaluation of document:** Bids received would be assigned scores based on the parameters defined in the table below. All supporting documents submitted in support of Eligibility and Technical Evaluation matrix should comply with the following

<b>Criteria</b>	<b>Max. Marks</b>
The Applicant should have a turnover of Rs 25 Lakhs for the last 3 FYs.  10 marks for an average turnover of Rs 25 Lakhs and 2 marks extra for each additional Rs 5 Lakhs turnover upto a maximum of 20 marks	20
Applicant's Experience in management of Rehabilitation Centres for beggars 5 Marks for 2 years of experience and extra 1 mark for each additional year of existence. (maximum 10 marks)	10
Applicant's Experience in working experience in Management of Rehabilitation Centers /homeless/childcare institution/ disabled persons/old age home, etc or any other residential setups with minimum 50 inmates  20 marks for 3 years of experience and extra 2 marks for each additional year of experience subject to maximum of 30 marks	30
<b>Presentation of Approach, Methodology and Work Plan</b>	<b>40</b>

<i>Understanding of the assignment and work program to be exhibited.</i>	15
<i>Approach and Methodology</i>	15
<i>Presentation</i>	10
<b>Total</b>	<b>100</b>

**An applicant shall score a minimum 70 marks out of total 100 marks in order to be qualified for the work.**

**Presentation:**

- a) Presentation shall be held on the scheduled date, time and venue intimated by BMC to the applicants meeting the minimum eligibility criteria.
- b) Each applicant shall be given a maximum of 15 minutes to present before the Tender committee formed by BMC.
- c) The Applicant shall straight away demonstrate its understanding of the work and explain the approach to be undertaken by it for making the work successful.
- d) The Average of the marks allotted by each Committee members shall be the final score towards presentation by the Applicant.

**10. Document Fee:**

Non-refundable Tender Document cost in shape of Demand Draft from any scheduled commercial bank in favour of “Commissioner, Bhubaneswar Municipal Corporation” payable at Bhubaneswar for 6720/- (Rupees Six thousand seven hundred and twenty only) is to be furnished by the applicant along with the Bid. Bid without the requisite tender Document cost shall be treated as non-responsive and rejected.

**11. EMD:**

A Bidder is required to submit bid security (EMD) amounting to Rs, 81,000/- in the form of Demand Draft only drawn from any Scheduled Commercial Bank in India in favour of “Commissioner, Bhubaneswar Municipal Corporation” payable at Bhubaneswar. If the proposal is not accompanied by bid security, then the proposal shall be summarily rejected.

**12. Performance Security:**

At the time of signing the Contract, the successful bidder shall submit a Performance Security in the form of a demand draft for Rupees Rs 5,00,000/- (Rupees Five lakh only) of a scheduled nationalized bank payable at Bhubaneswar, favouring the “Commissioner, Bhubaneswar Municipal Corporation” or in the form of a Performance Bank Guarantee, from a scheduled nationalized bank with a branch in Bhubaneswar, for Rupees Rs 5,00,000/- (Rupees Four lakh only) with

a validity of two years. The Bank Guarantee shall be submitted as per prescribed format to be provided by BMC.

**13. ACKNOWLEDGEMENT BY THE APPLICANTS:**

It shall be deemed that by submitting a Proposal, the bidder has:

- a) made a complete and careful examination of the EOI, general condition of contract, submission formalities and evaluation mechanism;
- b) received all relevant information requested from BMC;
- c) acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in this invitation document or furnished by or on behalf of BMC;
- d) satisfied itself about all matters, things and information necessary and required for submitting the proposal and performance of all of its obligations there under;
- e) acknowledged that it does not have a conflict of interest with any other Agencies/ Firm; and
- f) Agreed to be bound by the undertaking provided by it under and in terms hereof
- g) BMC shall not be liable for any omission, mistake or error on the part of the firm in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to this invitation document or the selection process, including any error or mistake therein or in any information or data given by BMC.

**14. Right to reject any or all Proposals:**

Notwithstanding anything contained in this invitation document, BMC reserves the right to accept or reject any Proposal and to annul this selection Process and reject all proposals, at any time without any liability or any obligation for such acceptance rejection or annulment, and without assigning any reasons thereof. BMC also reserves the right to reject any Proposal if:

- a. at any time, a material misrepresentation is made or uncovered, or
- b. the firm does not submit sufficient information as being asked for

**15. CONSORTIUM:**

The bidders are not allowed to form consortium for participating in the project.

**16. Bids Validity:**

Proposal shall remain valid for 180 days from the last date of submission of Proposal. A Proposal valid for a shorter period shall be rejected as non-responsive.

**17. Disputes:**

All legal disputes are subject to the jurisdiction of Bhubaneswar court or High Court of Odisha only.

**18. Award of Work:**

- The applicants meeting the minimum eligibility criteria shall be shortlisted for further selection procedure.
- The shortlisted applicants shall be subject to further evaluation as per clause no. 9 of this EOI.
- Post evaluation the bidders shall be ranked as per their technical score.
- The first two ranking bidders shall be asked their preferred Rehabilitation centre as per their ranking.
- One applicant shall be awarded one rehabilitation centre only.
- In case any applicant among the first two ranked applicant backs out then BMC shall seek interest from the third ranked applicant to operate the said rehabilitation centre.
- In case no applicants among the first three ranked submits its interest to operate the rehabilitation centre then BMC shall seek interest from 4<sup>th</sup> ranked applicant onwards to award the work.

**19. Signing of Contract:**

- BMC will sign the contract agreement with the Successful Bidders.
- The successful bidder/s whose bid has been accepted will sign an agreement within 15 (fifteen) days of issue of the order and commence programmes and services within 15 (fifteen) days from signing of contract agreement.
- Failure by the bidder to comply with the requirement of above-mentioned clause, the offer shall be rejected, and the bidder shall have no claim further.

**20. Modifications and withdrawal of Proposal:**

No modifications to the Proposals shall be allowed once it is received by BMC.

**Dy. Commissioner (Welfare)  
Bhubaneswar Municipal Corporation**



**Letter of Application**

(To be submitted on Bidders letter head and signed by the bidder's Authorised Signatory)

To,  
The Additional Commisisonr-1  
Bhubaneswar Municipal Corporation  
4<sup>th</sup> Floor, ICOMC Tower, Satya Nagar  
Infront of Satya Nagar Kali Temple,  
Bhubaneswar - 751007, Odisha

Subject: EOI for "Selection of Agency/ ies for Operation & Management of Beggar Rehabilitation Centre under Bhubaneswar Municipal Corporation"

Dear Sir,

1. Being duly authorized to represent and act for and on behalf of (herein the applicant), and having studied and fully understood all the information provided in the bid document, the undersigned hereby apply as a bidder for **"Selection of Agency for Operation & Management of Beggar Rehabilitation Centre under Bhubaneswar Municipal Corporation"** according to the terms and conditions of the EOI document issued by Bhubaneswar Municipal Corporation.
2. Our Proposal are as per the requisite formats along with the supporting documents, duly filled are submitted.
3. The Bid Document Cost of Rs. 6720.00/- has been submitted though Demand Draft No..... Dated. \_\_/\_\_/\_\_\_\_.
4. The EMD of Rs. 81000.00/- has been submitted though Demand Draft No..... Dated. \_\_/\_\_/\_\_\_\_.
5. Bhubaneswar Municipal Corporation and its authorized representatives are hereby authorized to conduct any inquiries/investigation to verify the statements, documents and information submitted in connection with the Proposal and to seek clarification from our banker regarding any financial and technical aspects. This letter of application will also serve as authorization to any individual or authorized representative of any institution referred to the supporting information, to provide such information deemed necessary as requested by yourselves to verify statements and information provided in the application or with regard to the resources, experience and competence of the applicant.
6. This proposal is made with full understanding that:
  - (a) Bhubaneswar Municipal Corporation reserves the right to reject or accept any Bid/Proposal, cancel the bidding process, and/or reject all Bids.
  - (b) Bhubaneswar Municipal Corporation shall not be liable for any of the above actions and shall be under no obligation to inform the applicant of the same.



7. We, the undersigned declare the statements made and the information provided in the duly completed application forms submitted, as complete, true and correct in every detail.
8. We hereby confirm that we have read, understood and accepted all the detailed terms and conditions of this EOI document and Project related Information as required for the Proposal. We have also visited the site/roads for the assessment and have made our own due diligence and assessment regarding the Project.
9. We agree to keep our Proposal valid for 180 (One Hundred Eighty) days from the Proposal Due Date and not to make any modifications in its terms and conditions not acceptable to Bhubaneswar Municipal Corporation . Should this Proposal be accepted, we hereby agree to abide by and fulfil all the terms, conditions and provisions of the aforesaid documents.
10. This application is made with the full understanding that the validity of Proposal submitted by us will be subject to verification of all information, terms and conditions submitted at the time of bidding and its final acceptance by Bhubaneswar Municipal Corporation . We agree that, without prejudice to any other right or remedy, Bhubaneswar Municipal Corporation shall be at liberty to forfeit the said EMD absolutely.

Yours sincerely,

Authorized signatory

Date:

Name and seal of Bidder

Place:

**Details of Applicant**

(On the Letter Head of the Applicant)

- a) Name of the Agency:
- b) Name & Designation of the contact person:
- c) Address:
- d) Telephone number:
- e) E-mail address:
- f) Date of Establishment:
- g) Registration Details  
(Society Registration Act'1860/Indian Trust Act'1882/ Indian Companies Act with no. & date) (enclose copies of registration certificates)
- h) Registration under the Income Tax Act 1961  
(PAN number/GST No., 12 AA, 80G etc.) (Enclose copies)
- i) Registration under PWD Act 1995 and  
NITI Ayog Registration no (enclose copies).
- j) Annual Turnover for the latest 3  
FYs: Duly certified by CA (2019-20, 2020-21 & 2012-22)
- k) Activities/  
programmes of the  
organization (Please  
enclose latest annual  
report )
- l) Projects/ programmes under implementation (in format).

Sl No	Project Name	Location	Beneficiaries (Category and No.)	Project Cost

- m) Weather the organization is ever black listed or charge sheeted by any authorities? (submission of declaration as per the format A 4).
- n) Details of Bank Account.  
(with branch address, account number, IFSC/ RTGS code etc.)
- o) Power of attorney in case of authorized signatory.
- p) Any other, specify

Declaration : We, ..... (the name of agency), are agreed to work as per

the terms & conditions of EOI.

**Bidders official Signatory/ Authorized Signatory**

**(With official stamp)**

**Applicant's Experience of Relevant Projects****Details of Eligibility**

1. Should have at least 3 years' working experience in Management of Rehabilitation Centers /homeless/childcare institution/ disabled persons/, etc or any other residential setups with minimum 50 inmates

Year of Execution	Project Details	Client Name & Details	Contract Period	Work Order / Completion Certificate (Details enclosed at Page No..)

2. Must have a team of qualified professionals with expertise in handling people with physical disability including mentally ill, old age person, women and child

*(Document Required: List of Staff as mentioned under Scope of Work)*

**Details of Technical Evaluation:**

1. Applicant's Experience in management of Rehabilitation Centres for beggars

S.No	Name of the Project	Sponsoring Agency / Govt. Dept. / Other Client Details	Duration of Project	Contract Value (in Rs. Lakh)	Location	Work Order / Completion Certificate (Details enclosed at Page No..)

2. Applicant's Experience in working experience in Management of Rehabilitation Centers /homeless/childcare institution/ disabled persons/old age home, etc or any other residential setups with minimum 50 inmates

S.No	Name of the Project	Sponsoring Agency / Govt. Dept. / Other Client Details	Duration of Project	Contract Value (in Rs. Lakh)	Location	Work Order / Completion Certificate (Details enclosed at Page No..)

**N.B:** Work order and approval copy shall be attached along with the EOI document

**(Signature of Authorized Person with seal of applicant)**

Date:

**Format for Undertaking**

To,  
The Additional Commisisonr-1  
Bhubaneswar Municipal Corporation  
4<sup>th</sup> Floor, ICOMC Tower, Satya Nagar  
Infront of Satya Nagar Kali Temple,  
Bhubaneswar - 751014, Odisha

EOI Ref. No:

Dear Sir,

In response to the EOI Reference No. ....dated .....for EOI for “Selection of an Agency for Establishment of Rescue and Mobilization Unit for Rehabilitation of Beggars under Bhubaneswar Municipal Corporation Area”, as an owner/ partner/ Director of ....., I/ We hereby declare that presently our firm i.e. .... is having unblemished record and is not declared ineligible for corrupt and fraudulent practices either indefinitely or for a particular period of time by the Government of India / any State Government I/We further declare that presently our Agency (.....) is not blacklisted and not declared ineligible for reasons other than corrupt and fraudulent practices by any State/ Central Government/ on the date of Application Submission. If this declaration is found to be incorrect then without prejudice to any other action my/our Application may be rejected and may take any other action as deem fit.

Yours sincerely,

Bidders official Signatory/ Authorized Signatory (With official stamp)

**Format for Certifying Turnover of the Applicant by a Chartered Accountant****CERTIFICATE FROM THE STATUTORY AUDITOR REGARDING  
TURNOVER  
FOR EOI NO. .... DATED (DD/MM/YYYY)**

Based on the books of accounts of (*insert name of the Bidder*) (**Bidder**) and other published information authenticated by it, this is to certify that:

as on (*insert date*), the Bidder's annual turnover of last 3 FY is 2019-20, 2020-21, 2021-22 is Rs..... (Rupees .....).

Further, the annual turnover of the bidder of past 3 years are provided below:

<b>Bidder Type</b>	<b>Turnover (INR Crores)</b>
Financial Year 2019-20	
Financial Year 2020-21	
Financial Year 2021-22	

Name of the auditor:

Seal of the auditor:

Signature:

Name:

Membership Number:

Designation:

Date: