



BHUBANESWAR DEVELOPMENT AUTHORITY,
AKASH SHOVA BUILDING,
SACHIVALAYA MARG, BHUBANESWAR - 751001.
Visit us through website: <https://www.bda.gov.in>

PABX No.0674-2392801,2390998 & 2396437

Fax No, 0674-2390633/2390085

No. 16486 /BDA, Bhubaneswar,
O.E.-IV-09/14.

dtd.....09.05.2022

ADVERTISEMENT

Applications are invited for engagement of legal Consultant at Bhubaneswar Development Authority on contractual basis from among retired Officers of state govt./ Central Govt./Govt undertakings having the following qualification.

Sl.No.	Name of Position	Minimum Qualification	Remuneration	Maximum Age limit	Tenure of contract	Work experience
1.	Consultant-Legal section of BDA	Bachelor degree in law. The candidate should have comprehensive knowledge in handling court matters. Higher qualification is desirable.	Rs.35,000/- Per month (Consolidated)	63 Years	1 Year	Minimum 20 years of relevant experience in any Govt./Non Govt., Social Development Sector. Workable knowledge in handling computer.

Bio-data in prescribed format(Annexure-A) along with two recent pass port size photographs, proof of residence, attested copies of educational qualification with mark sheet, character certificate from gazetted officer and copies of work experience should be sent to the Secretary, Bhubaneswar Development Authority. The detailed guidelines indicating the terms and conditions, applications form, last date of submission of application form etc. can be down loaded from the web site of Bhubaneswar Development Authority at <https://www.bda.gov.in> .


SECRETARY 7/5/22

Annexure-A

APPLICATION FORM FOR THE POST OF LEGAL CONSULTANT

Paste Recent
Passport Size
Photograph

1. PERSONAL DETAILS:

Name of the Candidate		
	(First Name)	(Surname)
Address	<u>Permanent</u>	<u>Present</u>
Mobile/Phone No.		
Telephone-Residence		
Telephone-Office		
Email-Id.		
Date of Birth : (DD/MM/YY)		
Category(ST/SC/General)		
Sex : (Male/Female)		

2. EDUCATIONAL QUALIFICATION (Recent First: 10th Standard Onwards):

Qualification	University/Institution	Subjects	Completion Year	Division/Grade

3. OTHER QUALIFICATION/TRAINING:

Course Name	Duration	Institution	Course Details

4. EMPLOYMENT/WORK EXPERIENCE DETAILS:

Name & Address of Employer	Designation	Duration		Brief description of responsibilities	Name & Designation of Reporting Authority.
		From	To		

5. COMPUTER LITERACY:

Software	Level of Knowledge(Please Tick Relevant Column)		
	Basic	Working	Expert

6. LANGUAGE PROFICIENCY (Please Tick the Appropriate Column)

Language	Ability to Converse			Ability to Read			Ability to Write		
	Poor	Fair	Good	Poor	Fair	Good	Poor	Fair	Good
English									
Hindi									
Oriya									
Other (please specify -----)									

7. ANY OTHER INFORMATION (May be Provided by Applicant to Strengthen Candidature):

8. REFERENCE (Two Persons to whom you have Professionally Reported):

Reference 1 (Name, Official address, Phone & Email)	Reference 2 (Name, Official address, Phone & Email)

9. DECLARATION:

I do hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/appointment may be cancelled/terminated without any notice.

(Signature of the Applicant)

Date:

Place:

**TERMS AND CONDITION ABOUT APPOINTMENT OF CONSULTANT-
LEGAL, LAND AND ENFORCEMENT IN BHUBANESWAR DEVELOPMENT
AUTHORITY.**

1) Applicability

These guidelines will apply to employment of consultants in BDA for a period of 12 months and may be extended subject to the satisfactory performance of the consultant.

2) Eligibility Conditions:

- i) Applicant should be below the age of sixty-three years and physically fit for consideration for appointment as consultant. He/She should have experience of at least 20 years.
- ii) Applicant against whom criminal cases are pending during the period of preceding five years will not be eligible for consideration.

3) Selection Process:

- i) Selection of person will be made through open advertisement.
- ii) There shall be a Selection Committee as may be decided for the appointment of consultant.

4) Tenure, Terms and Conditions:

- i) The engagement shall be made normally for period of 12 months. The period can be extended subject to satisfactory performance and shall not be ordinarily extended beyond the age of 65 years.
- ii) The engagement may be terminated at any time by BDA, Bhubaneswar without giving reason thereof on issue of prior notice of one month. Further, if the consultant desires to resign, he/she shall do so by giving two months written notice to BDA.

- iii) Besides the action under sub-paragraph (ii) above, the consultant so engaged shall also be liable to be proceeded against under various provision of civil and criminal law for any act of misconduct during the course of discharging his duties as consultant similar to an officer working under Govt. of Odisha.
 - iv) The general instructions of Govt. in Finance Department on engagement of consultant and terms and conditions as described above will be applicable to and binding on the consultant.
 - v) The consultant will furnish an undertaking at the time of joining regarding the truthness of information furnished by him.
- 5) **Last date of submission of application:**

The last date of submission of application is 25.05.2022 at 4.00 P.M. Application duly filled in all respect shall reach to the Secretary, BDA by the above date and time.