



Capital Region
Urban Transport

Notice No. 597 /CRUT

Dt: 26.06.2020

Contractual Engagement

1. Applications are invited from the candidates for filling up the following posts for Capital Region Urban Transport (CRUT) for smooth management of City Bus Services operated by CRUT on contractual basis.

Sl No	Designation	Number of vacant post
1.	General Manager (Operations)	1
2.	Manager (Intelligent Transport System)	1
3.	Assistant Manager (Intelligent Transport System)	1
4.	Assistant Manager (Field Operation)	1
5.	Assistant Manager (Depot)	3
6.	Assistant Manager (Public Bi-cycle Sharing)	1
7.	Assistant Manager (Training & Capacity Building)	1
8.	Assistant Manager (Route Planning)	1
9.	Assistant Manager (Engineering)	1

2. Details of the "Job Description" for each position shall be available in the website www.capitalregiontransport.in
3. The eligible candidate may apply for these vacancies by submitting their application in the prescribed application form (attached along with Job Description) through Registered Post / Speed post along with their CV and self attested copy of documental proofs and it should be reach to CRUT office on or before 23.07.2020.

Sikhi
26/06/2020
General Manager (P&A)

Capital Region Urban Transport

Dt: 26.06.2020

Memo No. 598 /CRUT

Copy forwarded to the M/s Pearl Advertising Agency, Plot No 62 Gautam Nagar, Bhubaneswar-751014 with a request to publish the notice in one issue of two odia News Paper Daily i.e. "The Sambad" and "The Prameya" and in one issue of English National Dailies " The Times of India" (All India Edition) and " The New Indian Express" (all India Edition) with a minimum space to be published on 30.06.2020. Payments will be made as per P.R. Department, Govt. of Odisha within 13.00% discount and taxes will be paid as applicable.

Sikhi
26/06/2020
General Manager (P&A)

Capital Region Urban Transport

Dt: 26.06.2020

Memo No. 599 /CRUT

Copy to the Manager, (ITS) in-charge for uploading of job descriptions of above post in CRUT website.

Sikhi
26/06/2020
General Manager (P&A)

Capital Region Urban Transport

Capital Region Urban Transport

(A Special Purpose Vehicle of Government of Odisha)

Block-1, 2nd Floor, BMC Bhawani Mall, Saheed Nagar, Bhubaneswar-751007, Odisha, India

✉ crutbbsr@gmail.com 🌐 www.capitalregiontransport.in



FORMAT FOR APPLICATION

(Fill the Form in BLOCK LETTERS only)

Post Applied for: _____

Name of the Candidate: _____

Parent / Spouse Name: _____

Date of Birth: _____ (Attach copy of Birth Certificate / 10th Certificate)

Communication Address: _____

_____ PIN _____

E-Mail ID: _____ Mobile No: _____

Academic Qualification: (From 10th Onwards)

Sr. No	Examination Passed	Year	Board / University	% of Marks Obtained
1				
2				
3				
4				
5				

Professional Experience: (Chronologically from recent to past Experience)

Sr. No	Name of the Organisation	Period Service (From Date- to Date in MM-YYYY Format)	Designation	Key Responsibilities
1				
2				
3				
4				
5				

Relevant Experience: (Highlight relevant experience possessed with respect to Key responsibilities for this job:

Sr. No	Job Component	Organization (Please also provide details of exposure / responsibilities handled	Exposure Period (In Months)
1	e.g (Strategic Planning & Leadership)		
2	e.g. (Operation Monitoring)		

Last Salary drawn in RS: _____(Attach last month salary slip)

Notice Period of Present Employer _____(In months)

I hereby declare that the above information given above is correct to the best of my knowledge and belief. In case any information is found false / incorrect before or after selection my candidature may be cancelled and suitable action can be taken against me.

Place: _____

Date: _____

Signature of the applicant

* Applicants are requested to download the word format of this application format from the concerned websites and then fill the same. In case, no of rows provide in the each table isn't sufficient then applicants are eligible to insert additional rows as per the requirement. In addition to application through Registered / Speed post, Applicants are required to submit scanned copy of their filled in application form along with other documental proof at : crutbbsr@gmail.com .

GENERAL MANAGER (OPERATIONS)

About CRUT:

Capital Region Urban Transport ("CRUT"), erstwhile known as Bhubaneswar Puri Transport Services(BPTS), is the sole public bus service provider for Bhubaneswar and its surrounding area, Cuttack, Khurda, Jatani and Puri etc.; it started operations in October 2010. CRUT is a Special Purpose Vehicle ("SPV"), registered under Companies Act 2013 with 100% shareholding from Bhubaneswar Development Authority, Cuttack Development Authority, Puri-Konark Development Authority and Bhubaneswar Smart City Limited.

Presently, CRUT is going through a phase of complete transformation where the services of CRUT shall be revamped through transit infrastructure improvement(in terms of new fleets, depots, terminals, bus queue shelters etc.), adoption of Gross Cost operation model and installation of Intelligent Public Transit System (IPTS). At the same time it is also creating proper institutional structure to manage everything on its own. CRUT has envisaged to operate its fleets in modernised form, with the induction of 200 new buses, from October 2018. Later, it will gradually raise up to fleet size of total 360 buses from next year onwards and shall have the possibility of becoming a city bus system with approximately 800 - 1000 buses in next 7-10 years.

Position:

The General Manager (Operations) is responsible for managing and monitoring the entire city bus operation of CRUT.

Reporting to the Managing Director, CRUT; the ideal candidate should have the professional knowledge and required expertise to lead the entire operations management team. General Manager (Operations) shall be comfortable in successfully managing a complex and very demanding working environment and be open to public accountability and scrutiny for the successful delivery of the range of public bus services.

General Manager (Operations) directly manage Manager (Operations) from CRUT and Team Leader-cum-Project Manager of PgMC for managing the whole work smoothly.

Qualification:

The interested candidate should have minimum 15 years of prior experience in Transport Sector particularly in Transport Operations. Preference shall be given to those having experience of working as Manager (Operation) or higher position (Any equivalent position shall also be considered) in Govt. State Transport Undertakings (STUs) or any Bus Service Company (Govt. or Private).

Responsibilities:

Strategic Planning and Leadership:

- Consult with the Managing Director, staff, and key stakeholders for shaping a future operation strategy for CRUT and develop detail activities for the same.
- Provide leadership support to CRUT staff so that they are able to find inspiration for better work.
- Cultivate a strong and transparent working relationship with Managing Director.
- Work collaboratively and strategically with other General Managers.

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Management and operations:

- Monitor the day-to-day bus operation.
- Coordinate and monitor the works of PgMC; their operational responsibility.
- Manage individual staffs involved in bus operation management to ensure they increase their effectiveness at work.
- Lead, recruit, develop, mentor the entire team involved in operation management including PgMC or other consultant's staffs involved in operation management activities.

Communications

- Represent CRUT in public forums and public communications (if required).
- Maintain sound working relationships and cooperative arrangements with outside organizations from time to time basis.

Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the qualification, skills, experience and the present pay drawn.

Tenure of Engagement:

The tenure of appointment shall be on contractual basis for a period of minimum 2years' subject to extendable to a further period based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

MANAGER (ITS)

About CRUT:

Capital Region Urban Transport ("CRUT"), erstwhile known as Bhubaneswar Puri Transport Services(BPTS), is the sole public bus service provider for Bhubaneswar and its surrounding area, Cuttack, Khurda, Jatani and Puri etc.; it started operations in October 2010. CRUT is a Special Purpose Vehicle ("SPV"), registered under Companies Act 2013 with 100% shareholding from Bhubaneswar Development Authority, Cuttack Development Authority, Puri-Konark Development Authority and Bhubaneswar Smart City Limited.

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Position:

The Manager (ITS) is responsible to provide support in managing and monitoring Intelligent Public Transit System (IPTS) developed by Bhubaneswar Smart City Limited.

Reporting to the General Manager (Operations), the ideal candidate should have the professional knowledge and required expertise in handling IPTS. Manager (ITS) shall be comfortable in managing a complex and very demanding working environment and be open to public accountability and scrutiny for their work.

Manager (ITS) directly manage Assistant Manager (ITS) and Assistant Manager (Control Room) from CRUT and fellow staffs from PgMC.

Qualification:

The interested candidate should have Graduate degree in the field of Information Technology (IT) or Computer Science or Electronics Engineering or equivalent from a reputed institute with minimum 7 years of overall experience in Transport Sector and at least 2 years of experience in Transport ITS. Preference shall be given to those who has experience in IPTS.

Responsibilities:

Strategic Planning and Leadership:

- Assist General Manager (Operations) in making strategic decisions relate to IPTS.
- Provide leadership support to junior CRUT staff so that they are able to find inspiration for better work.
- Cultivate a strong and transparent working relationship with General Manager (Persons and Administration).
- Work collaboratively and strategically with other Managers.

Supervision and Monitoring:

- Manage a small IT team specially designated to supervise and monitor system performance.
- Coordinate with Programme Management Consultant hired by CRUT and Bhubaneswar Smart City Limited to resolve the issues related IPTS.
- Assessing the performance of the system and identify the need.
- Advise CRUT in the areas new IT development.
- Develop and implement IT policies for the CRUT.
- Produce monthly MIS reports including all the performance indicators of bus operator and other (if any).

Communications

- Participate in discussions, problem solving and priority-setting within CRUT
- Maintain sound working relationships and cooperative arrangements with all the stakeholders.

Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

Tenure of Engagement:

The tenure of appointment shall be on contractual basis for a period of minimum 2 years subject to extendable to a further period based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

ASSISTANT MANAGER (ITS)

About CRUT:

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Position:

Assistant Manager (Intelligent Transit System(ITS)) is responsible to provide support in managing and monitoring Intelligent Public Transit System (IPTS) developed by Bhubaneswar Smart City Limited.

Reporting to the Manager (ITS), the ideal candidate should have the professional knowledge and required expertise in handling IPTS. Assistant Manager (ITS) shall be comfortable in managing a complex and very demanding working environment and be open to public accountability and scrutiny for their work.

Assistant Manager (ITS) helps Manager (ITS) to manage fellow staffs from various agencies contracted by CRUT for Bus Operation and implementation of Intelligent Public Transit System (IPTS).

Qualification:

The interested candidate should have Graduate degree in the field of Information Technology (IT) or Computer Science or Electronics Engineering or equivalent from a reputed institute with minimum 3 years of over all experience in Transport Sector. Experience in Transport ITS will be an added advantage. Preference shall be given to those who has experience in IPTS.

Responsibilities:

Strategic Planning:

- Assist Manager (ITS) in making strategic decisions related to IPTS.
- Cultivate a strong and transparent working relationship with General Manager (Operations), General Manager (Personal and Administration) and Manager (Operations).
- Work collaboratively and strategically with other Managers.

Supervision and Monitoring:

- Help Manager (ITS) to manage a small IT team specially designated to supervise and monitor system performance.
- Assist in coordinate with Programme Management Consultant or any other agency hired by CRUT and Bhubaneswar Smart City Limited to resolve the issues related IPTS.
- Assist in assessing the performance of the system and identify the need.
- Advise CRUT in the areas new IT development.
- Assist in developing and implementing IT policies for the CRUT.
- Assist in producing monthly MIS reports including all the performance indicators of bus operator and other (if any).

Communications

- Participate in discussions, problem solving and priority-setting within CRUT
- Maintain sound working relationships and cooperative arrangements with all the stakeholders.

Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

Tenure of Engagement:

The tenure of appointment shall be on contractual basis for a period of minimum 2 years subject to extendable to a further period based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

ASSITANT MANAGER (FIELD OPERATIONS)

About CRUT:

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Position:

Assistant Manager (Field Operations) is responsible to assist Manager (Operations) under Instruction of GM (Operations) in all aspects for managing and monitoring the city bus operation of CRUT which shall include Bus Operation, Supervision of Transit Infrastructure etc.

Reporting to the Manager (Operations), the ideal candidate should have the professional knowledge and required expertise to work in the operations management team. Assistant Manager (Field Operations) shall be comfortable in managing a complex and very demanding working environment and be open to public accountability and scrutiny for the successful delivery of the range of public bus services.

Assistant Manager (Field Operations) directly assists Managers from Operations team of CRUT and fellow staffs from various agencies contracted by CRUT for Bus Operation.

Qualification:

The interested candidate should have Graduate degree in Engineering or Post Graduate degree or diploma in Business Management/ Transportation Planning/ Transport Engineering or equivalent with minimum 3 years of experience in Transport Sector. Preference shall be given to those who has experience in Bus Operation Management.

Responsibilities:

Strategic Planning:

- Assist the Manager (Operations) for shaping a future operation strategy of CRUT and help him/her to develop detail activities for the same.
- Cultivate a strong and transparent working relationship with General Manager (Operations), General Manager (Personal and Administration) and Manager (Operations).
- Work collaboratively and strategically with other Managers.

Management and Operations:

- Assist in monitoring the day-to-day field operation.
- Assist in coordinating and monitoring the works of PgMC or any other agencies contracted by CRUT for Bus Operation and their operational responsibility.
- Assist in coordinating and monitoring the works of Revenue Collection Agency, their conductors and their behaviours.
- Assist in management, supervision and maintenance of other infrastructures like Bus Queue Shelters and Terminals.

Communications

- Participate in discussions, problem solving and priority-setting within CRUT
- Maintain sound working relationships and cooperative arrangements with outside organizations from time to time basis.

Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

Tenure of Engagement:

The tenure of appointment shall be on contractual basis for a period of minimum 2years' subject to extendable to a further period based on satisfactory performance and can be terminated at any time by giving one-month notice without assigning any reason thereof.

ASSITANT MANAGER (DEPOT OPERATIONS)

About CRUT:

Capital Region Urban Transport ("CRUT"), erstwhile known as Bhubaneswar Puri Transport Services(BPTS), is the sole public bus service provider for Bhubaneswar and its surrounding area, Cuttack, Khurda, Jatani and Puri etc.; it started operations in October 2010. CRUT is a Special Purpose Vehicle ("SPV"), registered under Companies Act 2013 with 100% shareholding from Bhubaneswar Development Authority, Cuttack Development Authority, Puri-Konark Development Authority and Bhubaneswar Smart City Limited.

Presently, CRUT is going through a phase of complete transformation where the services of CRUT shall be revamped through transit infrastructure improvement (in terms of new fleets, depots, terminals, bus queue shelters etc.), adoption of Gross Cost operation model and installation of Intelligent Public Transit System (IPTS). At the same time, it is also creating proper institutional structure to manage everything on its own. CRUT has envisaged to operate its fleets in modernised form, with the induction of 200 new buses, from October 2018. Later, it will gradually raise up to fleet size of total 360 buses from next year onwards and shall have the possibility of becoming a city bus system with approximately 800 - 1000 buses in next 7-10 years.

Position:

Assistant Manager (Depot Operations) is responsible to assist Manager (Operations) under Instruction of GM (Operations) in all aspects for managing and monitoring the city bus operation of CRUT which shall include Route Planning, Supervision of Transit Infrastructure etc.

Reporting to the Manager (Operations), the ideal candidate should have the professional knowledge and required expertise to work in the operations management team and provide assistance in Depot Operation and Management. Assistant Manager (Depot Operations) shall be comfortable in managing a complex and very demanding working environment and be open to public accountability and scrutiny for the successful delivery of the range of public bus services.

Assistant Manager (Depot Operations) directly assists Managers from Operations team of CRUT and fellow staffs from various agencies contracted by CRUT for Bus and Depot Operation.

Qualification:

The interested candidate should have Graduate degree in Engineering or Post Graduate degree or diploma in Business Management/ Transportation Planning/ Transport Engineering or equivalent with minimum 3 years of experience in Transport Sector. Preference shall be given to those who has experience in Bus Operation Management.

Responsibilities:

Strategic Planning:

- Assist the Manager (Operations) for shaping a future operation strategy of CRUT and help him/her to develop detail activities for the same.
- Cultivate a strong and transparent working relationship with General Manager (Operations), General Manager (Personal and Administration) and Manager (Operations).
- Work collaboratively and strategically with other Managers.

Management and Operations:

- Assist in monitoring the day-to-day depot operation.
- Assist in coordinating and monitoring the works of PgMC or any other agencies contracted by CRUT for Depot Operation and their operational responsibility.
- Manage junior staffs involved in depot operation management to ensure they increase their effectiveness at work.
- Assist in monitoring the condition of buses and depots.
- Assist in supervision of the maintenance schedule of all the infrastructure in the depot.

Communications

- Participate in discussions, problem solving and priority-setting within CRUT
- Maintain sound working relationships and cooperative arrangements with outside organizations from time to time basis.

Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

Tenure of Engagement:

The tenure of appointment shall be on contractual basis for a period of minimum 2years' subject to extendable to a further period based on satisfactory performance and can be terminated at any time by giving one-month notice without assigning any reason thereof.

ASSISTANT MANAGER (PBS - Public Bicycle Sharing)

About CRUT:

Capital Region Urban Transport (“CRUT”), erstwhile known as Bhubaneswar Puri Transport Services(BPTS), is the sole public bus service provider for Bhubaneswar,Cuttack and Puri planning area. It started operations in October 2010. CRUT is a Special Purpose Vehicle (“SPV”), registered under Companies Act 2013 with shareholding from Bhubaneswar Development Authority, Cuttack Development Authority, Puri-Konark Development Authority and Bhubaneswar Smart City Limited.

Presently, CRUT is going through a phase of complete transformation where the services of CRUT shall be revamped through introduction of new and improved fleets, development and improvement of transit infrastructure (in terms of depots, terminals, bus queue shelters etc.), adoption of Gross Cost operation model and installation of Intelligent Public Transit System (IPTS). CRUT has planned to increase its fleets with the induction of 200 new buses in addition to the 160 existing buses, making its fleet size of total 360 buses.

To manage this modernised bus service system, CRUT is planning to create a proper institutional structure so that it shall have the internal capacity to manage everything on its own. In this regard, CRUT intends to recruit Assistant Manager (PBS) from the applicants fulfilling the qualification criteria through this advertisement.

Position:

Assistant Manager (PBS) is responsible to assist General Manager (Administration)in all aspects for planning, managing and monitoring the city public bicycle sharing system of CRUT which shall include PBS Stations Planning, Supervision of PBS system Infrastructure, Grievance, etc.

Reporting to the General Manager (Administration), the ideal candidate should have the professional knowledge and required expertise to solely manage all aspects of PBS system.

Assistant Manager (PBS) shall be comfortable in managing a complex and very demanding working environment and be open to public accountability and scrutiny for the successful delivery of the range of public bicycle-sharing services.

Qualification:

The interested candidate should have Post Graduate degree in Civil/ Mechanical / Management/ Transport Planning/ Urban Planning / Urban Management / Transport Management / Logistics Manage mentor equivalent with relevant experience. Candidates with graduate degree will be considered if they've passion in bicycle sector and relevant experience of at least 2 years.

Responsibilities:

Strategic Planning and Organizational Behaviour:

- Assist the General Manager (Administration) for shaping a future PBS strategy of CRUT and help him/her to develop detail activities for the same.
- Cultivate a strong and transparent working relationship with senior level officials.
- Work collaboratively and strategically with other Managers.

Management and Operations:

- Monitor the PBS operation on day-to-day basis through the Operation Control Centre and through field visits.
- Coordinate and monitor the activities of the respective PBS Operators, their responsibilities as detailed out in their contract.
- Delegate work to junior staffs and monitor their day-to-day schedules and activities.
- Monitor, document and report any and all issues related to PBS operation infrastructure management and maintenance regime to Supervising Officer.
- Manage and maintain other infrastructure like PBS pathways, PBS stations, etc.
- Implement and monitor PBS operations and safety policies and procedures.
- Assist in supervision of the maintenance schedule of all the transit infrastructure including Buses, Bus queue Shelter, terminals, depots etc.
- Improve operational practices while adhering to policies, contracts, and budgets.
- Identify opportunities for increasing ridership and improving users' experiences.

Communications:

- Represent CRUT in public forums and public communications (if required).
- Communicate frequently with partner PBS Operators and act as CRUT's single point for Operators.
- Maintain sound working relationships and cooperative arrangements with outside organizations from time to time basis.

Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

Tenure of Engagement:

The tenure of appointment shall be on contractual basis for a period of minimum 2years' subject to extendable to a further period based on satisfactory performance and can be terminated at any time by giving one-month notice without assigning any reason thereof.

ASSISTANT MANAGER (TRAINING AND CAPACITY BUILDING)

About CRUT:

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Position:

The Assistant Manager (Training & Capacity Building) is responsible to provide support in managing training and capacity building programmes including driver and Conductor training and overall improvement of personnel associated with CRUT services.

Reporting to the Manager (Training and Capacity Building), the ideal candidate should have the professional knowledge and required expertise in Training and Capacity Building. Assistant Manager (Training & Capacity Building) shall be comfortable in managing a complex and very demanding working environment and be open to public accountability and scrutiny for their work.

Assistant Manager (Training and Capacity Building) assists Manager (Training and Capacity Building) to manage training and capacity development programs from CRUT and fellow staffs from various agencies contracted by CRUT and other Government agencies.

Qualification:

The interested candidate should have Post Graduate degree/ diploma in Business Administration (Human Resource) from a reputed institute with minimum 3 years of experience in training and capacity building works with extensive work experience in training, capacity building and human resource management.

Responsibilities:

Strategic Planning and Leadership:

- Assist Manager (Training and capacity building) in managing Training, Capacity Building and Human Resource management work.
- Provide and manages work related to Human resource, Training and capacity Building from all the companies associated with CRUT

- Cultivate a strong and transparent working relationship with General Manager (Persons and Administration).
- Work collaboratively and strategically with other Managers.

Training and Capacity Development:

- Assist in managing full range training programmes including drivers and conductors.
- Assist in coordinating with Programme Management Consultant or any other agencies hired by CRUT and Odisha Skill Development Authority to develop training framework and schedule.
- Assist in coordinating with Project Implementing Agency (PIA) for training purposes.
- Assist Manager (Training and capacity Building) to prepare the terms and conditions for MoU with PIA.
- Assist in ensuring that the delivery of training is cost effective, consistent and meet the expectations.
- Assist in assessing the training need assessment of all the personnel involved in bus operations.
- Assist in assessing the performance of trained personnel and identify the training need.
- Assist in providing instructions in the areas of social responsibility, work place health and safety, workers' rights etc.
- Maintain training records, including class schedule, participant attendance list, training material etc.
- Actively seek ways to improve instructions.
- Continue update training content, teaching methodology and techniques to make it relevant with respect to time.
- Assist in preparation of Induction Kit.

Communications

- Participate in discussions, problem solving and priority-setting within CRUT
- Maintain sound working relationships and cooperative arrangements with guest lecturers or trainers.

Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

Tenure of Engagement:

The tenure of appointment shall be on contractual basis for a period of minimum 2years' subject to extendable to a further period based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

ASSISTANT MANAGER (ROUTE PLANNING)

About CRUT:

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Position:

Assistant Manager (Route Planning) is responsible to assist Manager (Operations) under Instruction of GM (Operations) in all aspects route planning and scheduling for efficient bus operation. The Assistant Manager (Route Planning) also provides assistance to CRUT in the development and implementation of cost-effective fixed route Bus Services and supporting infrastructure.

Reporting to the Manager (Operation), the ideal candidate should have the professional knowledge and required expertise in Route Planning in City Bus Operations. Assistant Manager (Route Planning) shall be comfortable in managing a complex and very demanding working environment and be open to public accountability and scrutiny for their work.

Assistant Manager (Route Planning) assists Manager (Operation) to manage fellow staffs from various agencies contracted by CRUT .

Qualification:

The interested candidate should have Post Graduate degree/ diploma in Urban or regional Planning or Transportation Planning or Related field from a reputed institute with minimum 3 years of experience in Route Planning and scheduling/ Bus Operation with extensive work experience in Transportation Planning. The ideal candidate should be well versed in the usage of Geographic Information system (GIS) for mapping and production as well as adept at analysing complex transport data.

Responsibilities:

Strategic Planning and Leadership:

- Assist the Manager (Operations) for planning and scheduling for bus operation of CRUT and help him/her to develop detail activities for the same.
- Cultivate a strong and transparent working relationship with General Manager (Operations), General Manager (Personal and Administration) and Manager (Operations).
- Work collaboratively and strategically with other Managers.

Route Planning:

- Gather and compile information/data for route planning and scheduling from the internal as well as external stakeholder such as Operators and Support Staff
- Assist in planning, scheduling and managing Bus Routes in Bhubaneswar, Cuttack, Konark and Puri.
- Assist in analysing the real time data generated from the Bus Operation and decision making based on the same data
- Assist in maintenance and development of bus stop inventory database that integrates GIS point data with key descriptive data used by CRUT departments.

Communications

- Participate in discussions, problem solving and priority-setting within CRUT
- Maintain sound working relationships and cooperative arrangements all the department managers, co-workers and vendors.

Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

Tenure of Engagement:

The tenure of appointment shall be on contractual basis for a period of minimum 2years' subject to extendable to a further period based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

ASSISTANT MANAGER (ENGINEERING)

About CRUT:

Capital Region Urban Transport (“CRUT”), erstwhile known as Bhubaneswar Puri Transport Services(BPTS), is the sole public bus service provider for Bhubaneswar,Cuttack and Puri planning area. It started operations in October 2010. CRUT is a Special Purpose Vehicle (“SPV”), registered under Companies Act 2013 with shareholding from Bhubaneswar Development Authority, Cuttack Development Authority, Puri-Konark Development Authority and Bhubaneswar Smart City Limited.

Presently, CRUT is going through a phase of complete transformation where the services of CRUT shall be revamped through introduction of new and improved fleets, development and improvement of transit infrastructure (in terms of depots, terminals, bus queue shelters etc.), adoption of Gross Cost operation model and installation of Intelligent Public Transit System (IPTTS). CRUT has planned to increase its fleets with the induction of 200 new buses in addition to the 160 existing buses, making its fleet size of total 360 buses.

To manage this modernised bus service system, CRUT is planning to create a proper institutional structure so that it shall have the internal capacity to manage everything on its own. In this regard, CRUT intends to recruit Assistant Manager (Engineering) from the applicants fulfilling the qualification criteria through this advertisement.

Position:

The Assistant Manager (Engineering) is responsible to assist Manager (Engineering) in all engineering related works.

Reporting to the Manager (Engineering), the ideal candidate should have the professional knowledge and required expertise in Engineering related work in a government organization or construction company. He / She must have worked in Civil Engineering Projects such as Roads and buildings. The Assistant Manager (Engineering) must have excellent interpersonal and people management skills. Assistant Manager (Engineering) shall be comfortable in managing a complex and very demanding working environment and be open to public accountability and scrutiny for their work

Qualification:

The interested candidate should BE/B.Tech in Civil Engineering from a reputed institute with minimum 3 years of experience in construction management or a retired State Government engineer with relevant experience. The ideal candidate must have proven working experience in civil engineering and excellent knowledge of design and visualizations software such as Auto CAD,Civil 3D or similar, proficiency in site layout, grading, utility design, erosion control, regulatory approvals etc and project management and supervision skills.

Responsibilities:

Strategic Planning and Leadership:

- Assist Manager (Engineering) in making strategic decisions.
- Provide leadership support to junior CRUT staff so that they are able to find inspiration for better work.
- Cultivate a strong and transparent working relationship with General Manager (Engineering).
- Work collaboratively and strategically with other Managers and Assistant Managers.
- Responsible for all Civil Engineering related to work and optimum utilization of resources.

Engineering Work:

- Assist Manager (Engineering) in Planning and Designing the infrastructure requirement of CRUT
- Assist Manager (Engineering) in tendering process by discussing requirements with the vendors and other professionals (e.g architects)
- Manage budgets and project resources as well as compliance of legal requirements, especially health and safety
- Supervise and ensure site execution works in accordance with drawings and specification; coordinate with Vendors, subcontractors, project manager and contracted staff; ensure that all materials used and work performed are as per specifications; Maintain quality standards for all respective works.
- Prepare daily, weekly, monthly, reports on work in progress and submit to management

Communications

- Participate in discussions, problem solving and priority-setting within CRUT
- Maintain sound working relationships and cooperative arrangements with all the contracted agencies.

Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

Tenure of Engagement:

The tenure of appointment shall be on contractual basis for a period of minimum 2years' subject to extendable to a further period based on satisfactory performance and can be terminated at any time by giving one-month notice without assigning any reason thereof.

