



Bhubaneswar Smart City Limited

Block-1, 5thFloor, BMC- Bhawani Mall, Saheed Nagar, Bhubaneswar- 751007
E-mail Id:bbsr.bscl@gmail.com, CIN: U74990OR2016PLC020016

No. 275

Date. 31.01.2019

Advertisement for Contractual Engagement

1. Applications are invited from the eligible candidates for engagement with Bhubaneswar Smart City Limited (BSCL) on contractual basis for a period of 3 years:

Sr. No.	Designation	Number of Contractual engagements
1	Manager (Roads and Infrastructure)	1
2	Manager (Operation and Maintenance)	1
3	Manager (Procurement)	1
4	Manager (Admin/HR)	1
5	Manager (Urban Planning)	1
6	Manager (Accounts)	1
7	Manager (Bhubaneswar Operations Centre)	1
8	Manager (Coordination)	1
9	Manager (Communication Network)	1
10	Manager (E-Governance)	1
11	Manager (Traffic & Surveillance)	1
12	Manager (Parking)	1
13	Manager (Transit)	1

2. Details of the “**Job Description**” for each post along with all other terms and conditions shall be available in the website: www.smartcitybhubaneswar.gov.in. The eligible candidates may apply by submitting their application in the prescribed application form (attached along with Job Description) through Registered Post/ Speed Post/courier along with their CV and self-attested copies of required documental proof on or before 15.02.2019.

Sd/-
Chief Executive Officer
Bhubaneswar Smart City Limited

MANAGER (Roads and Infrastructure)

1. Position:

The Manager (Roads and Infrastructure) is responsible to provide support in engineering and also monitoring of roads as well as infrastructure projects developed by Bhubaneswar Smart City Limited.

Reporting to the General Manager (Engineering), the ideal candidate should have the professional knowledge and required expertise in planning, design and execution of road and infrastructure projects. Manager (Roads and Infrastructure) shall be comfortable in managing a complex and very demanding working environment and be open to public accountability and scrutiny for their work.

Manager (Roads and Infrastructure) shall manage a team of professionals consisting of Assistant Manager (Roads) and Assistant Manager (Infrastructure) and other fellow staffs.

2. Qualification:

The interested candidate should have Graduate degree in the field of Civil engineering from a reputed institute with minimum 7 years of overall experience in civil engineering domain with minimum 5 years of experience in execution of Transportation projects i.e., roads/metro rails etc. Preference shall be given to those who has experience of working in urban infrastructure and road projects and who have Master's Degree in the field of Civil Engineering.

3. Responsibilities:

The responsibility of the Manager (Roads and Infrastructure) shall inter alia include but not limited to the following. BSCL may at its own discretion entrust Manager (Roads and Infrastructure) with other works which are not mentioned below as and when required.

a. Strategic Planning and Leadership:

1. Guide and assist General Manager (Engineering) in making strategic technical decisions related to planning and implementation of projects.
2. Provide leadership support to junior staff of PgMC so that they are able to find inspiration for better work.
3. Work collaboratively and strategically with other staffs, consultants.

b. Supervision and Monitoring:

1. Manage Road and infrastructure team specially designated to supervise and monitor design, planning and implementation of Road and Infrastructure projects.
2. Coordinate with Programme Management Consultant (PgMC) and Bhubaneswar Smart City Limited to resolve the issues related to implementation.
3. Assessing the progress of the projects and identify the need.
4. Advise BSCL in the areas of new infrastructure development.
5. Develop and implement policies for the BSCL.
6. Produce monthly reports including all the performance indicators for ongoing projects and status for future projects.

7. Participate in discussions, problem solving and priority-setting within BSCL.
8. Maintain sound working relationships and cooperative arrangements with all the stakeholders.

4. Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

5. Tenure of Engagement:

The tenure of appointment shall be on contractual basis for 3 years on yearly renewal basis based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

MANAGER (OPERATIONS & MAINTENANCE)

1. Position:

The Manager (Operations & Maintenance) shall be responsible to provide support in Operation and Maintenance (O & M) of roads, buildings as well as infrastructure projects developed by Bhubaneswar Smart City Limited.

Reporting to the General Manager (Engineering), the ideal candidate should have the professional knowledge and required expertise in operation and maintenance of road, buildings and infrastructure projects. Manager (Operations & Maintenance) shall be comfortable in managing a complex and very demanding working environment and be open to public accountability and scrutiny for their work.

Manager (Operations & Maintenance) shall directly manage Assistant Manager (Operations & Maintenance) and the agencies selected for Operation and Maintenance.

2. Qualification:

The interested candidate should have Graduate engineering degree in relevant stream from a reputed institute with minimum 7 years of overall experience in project Management Consultancy work, Supervision, Operation and maintenance of roads, buildings and infrastructure projects. Preference shall be given to those who have experience in urban infrastructure, buildings and road projects. Preference will be given to persons who has worked in Govt./Semi Govt./PSUs/Army and have Master's Degree in Civil Engineering.

3. Responsibilities:

The responsibility of the Manager (Operation and Maintenance) shall inter alia include but not limited to the following. BSCCL may at its own discretion entrust Manager (Operation and Maintenance) with other works which are not mentioned below as and when required.

1. Monitoring and supervision of the projects, verifying compliance with the Operation and Maintenance manuals vis a vis the contract agreements.
2. Co-operate Manager (procurement) in selection of agencies for Operation and Maintenance.
3. Review the maintenance plan for the road, buildings, infrastructure and other facilities.
4. To maintain Operation and Maintenance plans which contain daily, yearly, weekly and monthly and half yearly activities for all the projects.
5. Prepare the safety plan for the staff involved in maintenance work.
6. Coordinate with various departments to facilitate Operation and Maintenance operators.

4. Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

5. Tenure of Engagement:

The tenure of appointment shall be on contractual basis for 3 years on yearly renewal basis based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

MANAGER (PROCUREMENT)

1. Position:

Manager (Procurement) is responsible for all procurement related works.

Reporting to the General Manager (Administration), the ideal candidate should have the professional knowledge and required expertise in procurement and contract management work. Manager (Procurement) shall be comfortable in managing a complex and very demanding working environment and be open to public accountability and scrutiny for their work.

Manager (Procurement) directly reports to General Manager (Administration), BSCL.

2. Qualification:

The interested candidate should have Post Graduate degree / diploma in Business Management (Finance) from a reputed institute with minimum 7 years of professional experience in procurement and contract management related works. Preference shall be given to those who have experience of working as a procurement expert or finance expert or in similar position in a reputed consulting firm.

3. Responsibilities:

The responsibility of the Manager (Procurement) shall inter alia include but not limited to the following. BSCL may at its own discretion entrust Manager (Procurement) with other works which are not mentioned below as and when required.

Strategic Planning:

1. Assist General Manager (Administration) in making strategic decisions.
2. Cultivate a strong and transparent working relationship with General Manager (Administration) and other fellow BSCL employees.
3. Work collaboratively and strategically with other Managers.

Procurement:

1. Managing all procurement related activities of BSCL.
2. Developing Service Level Agreements for procurement of goods, services or others.
3. Coordinating and managing all the procurement related Contracts of BSCL.
4. Reviewing non-contracted purchases to identify opportunities for standardization, contracting and cost reduction.

Communications:

1. Participate in discussions, problem solving and priority-setting within BSCL
2. Maintain sound working relationships and cooperative arrangements with all the contracted agencies.

4. Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

5. Tenure of Engagement:

The tenure of appointment shall be on contractual basis for 3 years on yearly renewal basis based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

MANAGER (ADMIN & HR)

1. Position:

Reporting to the General Manager (Administration), the ideal candidate should have the professional knowledge and required expertise in human resource related work. Manager (Admin & HR) shall be comfortable in managing a complex and very demanding working environment and be open to public accountability and scrutiny for their work.

Manager (Admin & HR) directly reports to General Manager (Administration), BSCL.

2. Qualification:

The interested candidate should have PGDBM / MBA in Human Resource Management or equivalent from a reputed institute with minimum 7 years of relevant experience in human resource management and administration related works. Preference shall be given to those who have experience of working as an admin expert or HR expert or in similar position in a reputed firm.

3. Responsibilities:

The responsibility of the Manager (Admin & HR) shall inter alia include but not limited to the following. BSCL may at its own discretion entrust Manager (Admin & HR) with other works which are not mentioned below as and when required.

a. Recruitment & Induction:

1. Managing entire spectrum of the recruitment process for the vacancies assigned from short-listing CVs, screening candidates for interviews, conducting interviews, to releasing offers.
2. Drafting recruitment advertisements and giving postings in different Job Portals and sourcing the profiles in the portals.
3. Developing & managing channels for sourcing like vendors, referrals etc.
4. Act as a support to Induction Team by providing joining formalities and updating of new joiner records on HR system.

b. Training, Development and Performance Management:

1. Support the development and implementation of HR Department goals, objectives, policies and priorities for each Operation function.
2. Develop short and long term goals, monitor accomplishments, establish performance requirements and personal development targets and plans.
3. Streamline the Training and development activities.

c. Employee Relation and Engagement:

1. Explain, justify and defend department programs, policies and activities, negotiate and resolve sensitive and controversial issues.
2. Ensure industrial harmony in the organization through maintaining good relationships with employees.
3. Organizing various recreational activities to enhance the enthusiasm of employees in work
4. Planning and executing different employee engagement events/activities

d. *Administrative Expert:*

1. Ensures effective administration of respective processes and policies by using internal or external services.
2. Leave and Attendance Management.
3. Processing Monthly payroll through HRIS and support Accounts.
4. Handling queries related to payroll
5. Generating the Pay slip
6. Initiating necessary exit formalities for the employee and Full & Final settlement of the employees
7. Manage the Employee confirmation process.

e. *Communications*

1. Participate in discussions, problem solving and priority-setting within BSCL
2. Maintain sound working relationships and cooperative arrangements with all the contracted agencies.

4. Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

5. Tenure of Engagement:

The tenure of appointment shall be on contractual basis for 3 years on yearly renewal basis based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

MANAGER (URBAN PLANNING)

1. Position:

Manager (Urban Planning) shall be responsible for various initiatives related to Architectural, urban Planning and urban designing interventions. Manager (Urban Planning) shall vet various drawings, GFCs, architectural drawings etc. for various projects.

Reporting to the General Manager (Engineering), the ideal candidate should have experience in coordinating and managing multiple stakeholders and demonstrate the ability to build robust, long term relationships and integrated teams. Manager (Urban Planning) shall be comfortable in managing a complex and very demanding working environment and be open to public accountability and scrutiny for their work.

Manager (Urban Planning) shall directly manage Assistant Manager (Urban Planning) and shall provide inputs to the relevant projects.

2. Qualification:

The interested candidate should have Post graduate degree in Urban Planning or equivalent with minimum 7 years' of experience of working in urban development sector. Preference will be given to more experienced candidates having more exposure to city planning.

3. Responsibilities:

The responsibility of the Manager (Urban Planning) shall inter alia include but not limited to the following. BSCL may at its own discretion entrust Manager (Urban Planning) with other works which are not mentioned below as and when required.

a. Strategic Planning and Leadership:

1. Responsibility for all aspects of urban planning including land use and infrastructure planning, engineering design, vetting of contractor's designs, traffic and environmental assessments, implementation strategy and costing.
2. Work with implementation teams to ensure that the planning and designing aspects are taken care of during execution.

b. Communications

1. Participate in discussions, problem solving and priority-setting within BSCL
2. Maintain sound working relationships and cooperative arrangements with outside organizations from time to time basis.
3. Liaisoning with stakeholders/departments/BUKC for Urban Planning.

1. Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

2. Tenure of Engagement:

The tenure of appointment shall be on contractual basis for 3 years on yearly renewal basis based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

MANAGER (ACCOUNTS)

1. Position:

Manager (Accounts) is responsible for all aspects for accounting, auditing, liasoning with auditors etc. Manager (Accounts) shall directly report to CFO.

2. Qualification:

The interested candidate should be a qualified professional Chartered Accountant / Cost Accountant from ICAI/ICWAI with minimum 7 years of professional working experience in the field of finance and accounts. Preference shall be given to those candidates who have earlier worked with Multi national companies/PSUs etc.

3. Responsibilities:

The responsibility of the Manager (Accounts) shall inter alia include but not limited to the following. BSCL may at its own discretion entrust Manager (Accounts) with other works which are not mentioned below as and when required.

a. Strategic Planning and Leadership:

1. Periodic auditing/checking of accounts maintained by BSCL and take remedial measures for proper maintenance of accounting system.
2. Carry out regular internal checks and coordinate with external auditors and AG/CAG for meeting audit requirements and submit audit reports as required annually.
3. To establish audit and accounting systems.
4. To implement records and reporting formats to ensure that all financial transaction and information are accurately recorded and adequately monitored for decision making and projection.
5. Consolidate monthly and quarterly financial reports and variance analysis, assess the financial impact from the budget and suggest appropriate corrective actions.
6. To ensure that all expenses are in conformity with established rules and regulations.
7. To develop yearly financial plans and budgets and timely disbursement of funds to all the concerned agencies for the effective implementation of various works.
8. Compile and monitor financial information of the various programme and other agencies as required.
9. Undertake any other accounts related duties assigned to him by reporting officer.

b. Communications

1. Participate in discussions, problem solving and priority-setting within BSCL
2. Maintain sound working relationships and cooperative arrangements with outside organizations from time to time basis.

4. Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

5. Tenure of Engagement:

The tenure of appointment shall be on contractual basis for 3 years on yearly renewal basis based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

MANAGER (Bhubaneswar Operation Centre)

1. Position:

The Manager (Bhubaneswar Operation Centre) is responsible to provide support in operation of the Bhubaneswar Operation Centre and also monitoring of technology projects developed by Bhubaneswar Smart City Limited.

Reporting to the Technology Officer, the ideal candidate should have the professional knowledge and required expertise in planning, design and execution of technology projects. Manager (Bhubaneswar Operation Centre) should have capability to manage complex and demanding work environment and be open to public accountability and scrutiny of their work.

Manager (Bhubaneswar Operation Centre) shall manage a team of professionals consisting of Assistant Manager (Bhubaneswar Operation Centre) and other fellow staffs.

2. Qualification:

The interested candidate should have Graduate degree in the field of engineering (Computer Science, IT, Electronics & Communications, Telecommunication or equivalent field will be acceptable) from a reputed institute with minimum 7 years of overall experience in relevant domain with minimum 5 years of experience in execution of similar projects. Preference shall be given to those who has experience of working in urban services and smart city projects and who have Master's Degree in relevant fields.

3. Responsibilities:

The responsibility of the Manager (Bhubaneswar Operation Centre) shall inter alia include but not limited to the following. BSCL may at its own discretion entrust Manager (Bhubaneswar Operation Centre) with other works which are not mentioned below as and when required.

a. Strategic Planning and Leadership:

1. Assist Technology Officer in making strategic technical decisions related to planning and implementation of projects.
2. Provide leadership support to junior staff of BSCL for better team management and work efficiency.
3. Work collaboratively and strategically with other staffs, consultants.

b. Supervision and Monitoring:

1. Manage team specially designated to supervise and monitor design, planning and implementation of Bhubaneswar Operation Centre.
2. Coordinate with Programme Management Consultant (PgMC) and Bhubaneswar Smart City Limited to resolve the issues related to implementation.
3. Assessing the progress of the projects and identify the need.
4. Advise BSCL in the areas of new infrastructure development.
5. Develop and implement policies for the BSCL.

6. Produce monthly reports including all the performance indicators for ongoing projects and status for future projects.
7. Participate in discussions, problem solving and priority-setting within BSCL.
8. Maintain sound working relationships and cooperative arrangements with all the stakeholders.

4. Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

5. Tenure of Engagement:

The tenure of appointment shall be on contractual basis for 3 years on yearly renewal basis based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

MANAGER (Communication Networks)

1. Position:

The Manager (Communication Networks) is responsible to provide support in operation of the Communication Networks System and also monitoring of technology projects developed by Bhubaneswar Smart City Limited.

Reporting to the Technology Officer, the ideal candidate should have the professional knowledge and required expertise in planning, design and execution of technology projects. Manager (Communication Networks) should have capability to manage complex and demanding work environment and be open to public accountability and scrutiny of their work.

Manager (Communication Networks) shall manage a team of professionals consisting of Assistant Manager (Communication Networks) and other fellow staffs.

2. Qualification:

The interested candidate should have Graduate degree in the field of engineering (Electronics & Communications, Electrical & Electronics, Telecommunication or equivalent field will be acceptable) from a reputed institute with minimum 7 years of overall experience in relevant domain with minimum 5 years of experience in execution of similar projects. Preference shall be given to those who has experience of working in urban services and smart city projects and who have Master's Degree in relevant fields.

3. Responsibilities:

The responsibility of the Manager (Communication Networks) shall inter alia include but not limited to the following. BSCL may at its own discretion entrust Manager (Communication Networks) with other works which are not mentioned below as and when required.

a. Strategic Planning and Leadership:

1. Assist Technology Officer in making strategic technical decisions related to planning and implementation of projects.
2. Provide leadership support to junior staff of BSCL for better team management and work efficiency.
3. Work collaboratively and strategically with other staffs, consultants.

b. Supervision and Monitoring:

1. Manage team specially designated to supervise and monitor design, planning and implementation of Communication Networks projects.
2. Coordinate with Programme Management Consultant (PgMC) and Bhubaneswar Smart City Limited to resolve the issues related to implementation.
3. Assessing the progress of the projects and identify the need.
4. Advise BSCL in the areas of new infrastructure development.
5. Develop and implement policies for the BSCL.
6. Produce monthly reports including all the performance indicators for ongoing projects and status for future projects.

7. Participate in discussions, problem solving and priority-setting within BSCL.
8. Maintain sound working relationships and cooperative arrangements with all the stakeholders.

4. Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

5. Tenure of Engagement:

The tenure of appointment shall be on contractual basis for 3 years on yearly renewal basis based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

MANAGER (Co-ordination)

1. Position:

The Manager (Co-ordination) is responsible to provide support in coordination with different agencies and stakeholders for seamless implementation of technological projects of Bhubaneswar Smart City Limited.

Reporting to the Technology Officer, the ideal candidate should have the professional knowledge and required expertise in project planning, communication, coordination and management. Manager (Co-ordination) should have capability to coordinate different and multi-organizational stakeholders. He / She should also be willing to undertake all site level coordination works for timely execution and implementation of projects. The Manager (Co-ordination) must possess capability to manage demanding work environment and be open to public accountability and scrutiny of their work.

Manager (Co-ordination) shall manage a team of professionals consisting of Assistant Manager (Co-ordination) and other fellow staffs.

2. Qualification:

The interested candidate should have Graduate degree in engineering and Masters/Post Graduation in the field of project management / management from a reputed institute with minimum 7 years of overall experience in management and coordination of relevant domain and similar projects. Preference shall be given to those who has experience of working in urban services and smart city projects.

3. Responsibilities:

The responsibility of the Manager (Co-ordination) shall inter alia include but not limited to the following. As and when required, BSCL may at its own discretion entrust Manager (Co-ordination) with other works which are not mentioned below: -

a. Strategic Planning and Leadership:

1. Assist Technology Officer in making strategic technical decisions related to planning and implementation of projects.
2. Provide leadership support to junior staff of BSCL for better team management and work efficiency.
3. Work collaboratively and strategically with other staffs, consultants.

b. Supervision and Monitoring:

1. Manage team specially designated to supervise and monitor planning, coordination and management of technological projects.
2. Coordinate with Programme Management Consultant (PgMC) and Bhubaneswar Smart City Limited to resolve the issues related to implementation.
3. Assessing the progress of the projects and identify the need.
4. Advise BSCL in the areas of new infrastructure development.
5. Develop and implement policies for the BSCL.
6. Produce monthly reports including all the performance indicators for ongoing projects

and status for future projects.

7. Participate in discussions, problem solving and priority-setting within BSCL.
8. Maintain sound working relationships and cooperative arrangements with all the stakeholders.

4. Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

5. Tenure of Engagement:

The tenure of appointment shall be on contractual basis for 3 years on yearly renewal basis based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

MANAGER (E-Governance)

1. Position:

The Manager (E-Governance) is responsible to provide support in operation of E-Governance and ERP System and also monitoring of technology projects developed by Bhubaneswar Smart City Limited.

Reporting to the Technology Officer, the ideal candidate should have the professional knowledge and required expertise in planning, design and execution of technology projects. Manager (E-Governance) should have capability to manage complex and demanding work environment and be open to public accountability and scrutiny of their work.

Manager (E-Governance) shall manage a team of professionals consisting of Assistant Manager (E-Governance) and other fellow staffs.

2. Qualification:

The interested candidate should have Graduate degree in the field of engineering (Computer Science) from a reputed institute with minimum 7 years of overall experience in relevant domain with minimum 5 years of experience in execution of similar projects in E-governance . Preference shall be given to those who has experience of working in urban services and smart city projects and who have Master's Degree in relevant fields.

3. Responsibilities:

The responsibility of the Manager (E-Governance) shall inter alia include but not limited to the following. BSCL may at its own discretion entrust Manager (E-Governance) with other works which are not mentioned below as and when required.

a. Strategic Planning and Leadership:

1. Assist Technology Officer in making strategic technical decisions related to planning and implementation of projects.
2. Provide leadership support to junior staff of BSCL for better team management and work efficiency.
3. Work collaboratively and strategically with other staffs, consultants.

b. Supervision and Monitoring:

1. Manage team specially designated to supervise and monitor design, planning and implementation of E-Governance and ERP System projects.
2. Coordinate with Programme Management Consultant (PgMC) and Bhubaneswar Smart City Limited to resolve the issues related to implementation.
3. Assessing the progress of the projects and identify the need.
4. Advise BSCL in the areas of new infrastructure development.
5. Develop and implement policies for the BSCL.
6. Produce monthly reports including all the performance indicators for ongoing projects and status for future projects.
7. Participate in discussions, problem solving and priority-setting within BSCL.

8. Maintain sound working relationships and cooperative arrangements with all the stakeholders.

4. Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

5. Tenure of Engagement:

The tenure of appointment shall be on contractual basis for 3 years on yearly renewal basis based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

MANAGER (Parking)

1. Position:

The Manager (Parking) is responsible to provide support in operation of Parking System and also monitoring of technology projects developed by Bhubaneswar Smart City Limited.

Reporting to the Technology Officer, the ideal candidate should have the professional knowledge and required expertise in planning, design and execution of technology projects. Manager (Parking) should have capability to manage complex and demanding work environment and be open to public accountability and scrutiny of their work.

Manager (Parking) shall manage a team of professionals consisting of Assistant Manager (Parking) and other fellow staffs.

2. Qualification:

The interested candidate should have Graduate degree in the field of engineering (Computer Science, IT, Transportation, Civil, Electronics & Communications, Electrical & Electronics, Telecommunication or equivalent field will be acceptable) from a reputed institute with minimum 7 years of overall experience in relevant domain with minimum 5 years of experience in execution of similar projects. Preference shall be given to those who has experience of working in urban services and smart city projects and who have Master's Degree in relevant fields.

3. Responsibilities:

The responsibility of the Manager (Parking) shall inter alia include but not limited to the following. BSCL may at its own discretion entrust Manager (Parking) with other works which are not mentioned below as and when required.

a. Strategic Planning and Leadership:

1. Assist Technology Officer in making strategic technical decisions related to planning and implementation of projects.
2. Provide leadership support to junior staff of BSCL for better team management and work efficiency.
3. Work collaboratively and strategically with other staffs, consultants.

b. Supervision and Monitoring:

1. Manage team specially designated to supervise and monitor design, planning and implementation of Parking System projects.
2. Coordinate with Programme Management Consultant (PgMC) and Bhubaneswar Smart City Limited to resolve the issues related to implementation.
3. Assessing the progress of the projects and identify the need.
4. Advise BSCL in the areas of new infrastructure development.
5. Develop and implement policies for the BSCL.
6. Produce monthly reports including all the performance indicators for ongoing projects and status for future projects.
7. Participate in discussions, problem solving and priority-setting within BSCL.

8. Maintain sound working relationships and cooperative arrangements with all the stakeholders.

4. Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

5. Tenure of Engagement:

The tenure of appointment shall be on contractual basis for 3 years on yearly renewal basis based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

MANAGER (Traffic & Surveillance)

1. Position:

The Manager (Traffic & Surveillance) is responsible to provide support in operation of the Smart Traffic & Surveillance System and also monitoring of technology projects developed by Bhubaneswar Smart City Limited.

Reporting to the Technology Officer, the ideal candidate should have the professional knowledge and required expertise in planning, design and execution of technology projects. Manager (Traffic & Surveillance) should have capability to manage complex and demanding work environment and be open to public accountability and scrutiny of their work.

Manager (Traffic & Surveillance) shall manage a team of professionals consisting of Assistant Manager (Traffic & Surveillance) and other fellow staffs.

2. Qualification:

The interested candidate should have Graduate degree in the field of engineering (Civil, Transportation, Traffic, Electronics & Communications, Telecommunication or equivalent field will be acceptable) from a reputed institute with minimum 7 years of overall experience in relevant domain with minimum 5 years of experience in execution of similar projects. Preference shall be given to those who has experience of working in urban services and smart city projects and who have Master's Degree in relevant fields.

3. Responsibilities:

The responsibility of the Manager (Traffic & Surveillance) shall inter alia include but not limited to the following. BSCL may at its own discretion entrust Manager (Traffic & Surveillance) with other works which are not mentioned below as and when required.

a. Strategic Planning and Leadership:

1. Assist Technology Officer in making strategic technical decisions related to planning and implementation of projects.
2. Provide leadership support to junior staff of BSCL for better team management and work efficiency.
3. Work collaboratively and strategically with other staffs, consultants.

b. Supervision and Monitoring:

1. Manage team specially designated to supervise and monitor design, planning and implementation of Traffic & Surveillance projects.
2. Coordinate with Programme Management Consultant (PgMC) and Bhubaneswar Smart City Limited to resolve the issues related to implementation.
3. Assessing the progress of the projects and identify the need.
4. Advise BSCL in the areas of new infrastructure development.
5. Develop and implement policies for the BSCL.
6. Produce monthly reports including all the performance indicators for ongoing projects and status for future projects.
7. Participate in discussions, problem solving and priority-setting within BSCL.

8. Maintain sound working relationships and cooperative arrangements with all the stakeholders.

4. Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

5. Tenure of Engagement:

The tenure of appointment shall be on contractual basis for 3 years on yearly renewal basis based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

MANAGER (Transit)

1. Position:

The Manager (Transit) is responsible to provide support in operation of the Transit System and also monitoring of technology projects developed by Bhubaneswar Smart City Limited.

Reporting to the Technology Officer, the ideal candidate should have the professional knowledge and required expertise in planning, design and execution of technology projects. Manager (Transit) should have capability to manage complex and demanding work environment and be open to public accountability and scrutiny of their work.

Manager (Transit) shall manage a team of professionals consisting of Assistant Manager (Transit) and other fellow staffs.

2. Qualification:

The interested candidate should have Graduate degree in the field of engineering (Computer Science, IT, Transportation, Civil, Electronics & Communications, Electrical & Electronics, Telecommunication or equivalent field will be acceptable) from a reputed institute with minimum 7 years of overall experience in relevant domain with minimum 5 years of experience in execution of similar projects. Preference shall be given to those who has experience of working in urban services and smart city projects and who have Master's Degree in relevant fields.

3. Responsibilities:

The responsibility of the Manager (Transit) shall inter alia include but not limited to the following. BSCL may at its own discretion entrust Manager (Transit) with other works which are not mentioned below as and when required.

a. Strategic Planning and Leadership:

1. Assist Technology Officer in making strategic technical decisions related to planning and implementation of projects.
2. Provide leadership support to junior staff of BSCL for better team management and work efficiency.
3. Work collaboratively and strategically with other staffs, consultants.

b. Supervision and Monitoring:

1. Manage team specially designated to supervise and monitor design, planning and implementation of Transit System projects.
2. Coordinate with Programme Management Consultant (PgMC) and Bhubaneswar Smart City Limited to resolve the issues related to implementation.
3. Assessing the progress of the projects and identify the need.
4. Advise BSCL in the areas of new infrastructure development.
5. Develop and implement policies for the BSCL.
6. Produce monthly reports including all the performance indicators for ongoing projects and status for future projects.
7. Participate in discussions, problem solving and priority-setting within BSCL.

8. Maintain sound working relationships and cooperative arrangements with all the stakeholders.

4. Remuneration:

Negotiable. An all-inclusive monthly consolidated remuneration shall be paid for this position depending upon the Qualification, skills, experience and the present pay drawn.

5. Tenure of Engagement:

The tenure of appointment shall be on contractual basis for 3 years on yearly renewal basis based on satisfactory performance and can be terminated at any time by giving one month notice without assigning any reason thereof.

FORMAT FOR APPLICATION
(Fill the Form in **BLOCK LETTERS** only)

Post Applied for: _____

Name of the Candidate: _____

Parents/Spouse Name: _____

Date of Birth: _____ (Attach copy of Birth Certificate/10th Certificate)

Communication Address: _____

_____ PIN: _____

E-Mail ID: _____

MobileNo: _____

Academic Qualifications*: (From 10th onwards)

Sr. No.	Exam Passed	Year	Board/University	% of Marks Obtained

Professional Experience*: (Chronologically from recent to past experience)

Sr. No.	Name of the Organization	Period of Service (From Date – To Date in MM-YYYY format)	Designation	Key Responsibilities

Sr. No.	Name of the Organization	Period of Service(From Date – To Date in MM- YYYY format)	Designation	Key Responsibilities

Relevant Experience*: (highlight relevant experience possessed with respect to “**Key Responsibilities**” of this job:

Sr. No.	Job Component	Organization (Please also provide details of exposure/ responsibilities Handled	Exposure Period (in months)
1	e.g. (Strategic Planning & Leadership)		
2	e.g. (Operation Monitoring)		

Last Salary drawn in Rs. _____(attach last month salary slip)

Notice Period of Present Employer _____(in months)

I hereby declare that the above information given above is correct to the best of my knowledge and belief. In case any information is found false/incorrect before or after selection my candidature may be cancelled and suitable action can be taken against me.

Place: _____

Date: _____

Signature of applicants

* Applicants are requested to download the word format of this application format from the mentioned website and then fill the same. In case, no of rows provide in each table isn't sufficient then applicants are eligible to insert additional rows as per the requirement. In addition to application through Registered / Speed Post, Applicants are required to submit scanned copy of their filled in application form along with other documental proof at: bbsr.bscl@gmail.com