



EXPRESSION OF INTEREST (EOI)

Shortlisting of Agencies for selection as Parking Managers for operation and management of Parking Areas in the city of Bhubaneswar

Issued by

Bhubaneswar Smart City Limited,
5th Floor, BMC Bhawani Mall, Saheed Nagar, Bhubaneswar,
Odisha

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DISCLAIMER

1. Though adequate care has been taken in the preparation of this Expression of Interest Document (EOI document), the Bidder should satisfy themselves that the Document is complete in all respects.
2. Neither BSCL nor their employees make any representation or warranty as to the accuracy, reliability or completeness of the information in this EOI document. Each prospective Bidder should conduct their own investigations and analysis and check the accuracy, reliability and completeness of the information in this EOI document and obtain independent advice from appropriate source before submission of this EOI document.
3. Neither BSCL nor their employees will have any liability to any prospective Bidder or any other person under the law of contract, for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this EOI document. BSCL reserves the right, without any obligation or liability, to accept or reject any or all of the EOIs, at any stage of the process, to cancel or modify the process, or any part thereof, or to vary any of the terms and conditions, at any time, without assigning any reason whatsoever.
4. BSCL reserves the right to modify or amend or add to any or all of the provisions of this EOI document or cancel the present Invitation and call for fresh Invitations.
5. Neither BSCL nor their employees will have any liability in case of non-receipt of any correspondence from them to the bidders due to the postal delays.
6. The applicable laws for the purpose are the laws of India. Courts of Bhubaneswar will have jurisdiction concerning or arising out of this EOI document.
7. This EOI process is not a pre-qualification for participating in the RFP process which may be published in the future. The bidding for the project will take place through a single-stage system which will include a public advertisement inviting Technical and Financial proposals with the Request for Proposal document being downloadable from the BSCL website.

2. ABBREVIATIONS

BSCCL	Bhubaneswar Smart City Limited
ECS	Equivalent Car Space
EOI	Expression of Interest document
GIS	Geographic Information System
Gol	Government of India
GoO	Government of Orissa
ITS	Intelligent Transport System
PMS	Parking Management System

3. INTRODUCTION

3.1 Project Background

Bhubaneswar is being developed as a smart city with ease of transportation as one of the basic objective. The city has a large economic and administrative importance over the region surrounded by Cuttack, Khorda, Jatani etc. Currently, the city is facing challenges in management of on-street parking, as approximately 85-90% of all parking demand is for on-street. The un-organized on-street parking creates traffic problems and results in pollution, accidents and loss of important work hour. Bhubaneswar Smart City Limited has a module on Smart Parking as part of the Smart Solutions Project being implemented in Bhubaneswar. To further ensure that the systems are maintained and its estimated benefits are reaped, parking operators will be required across various parking areas and lots of the cities to ensure smooth functioning, enforcement of rules and penalties in close relationship with Traffic Police of Bhubaneswar.

3.2 Objective

Expression of Interests (EOIs) are invited from such eligible agencies which have credentials and experience in maintaining and operating the parking lots or parking areas.

3.3 Project Description

This project is planned to cover approximately 3000 ECS of parking lots in the city to be packaged separately as per requirement. The core components of the project as scope of the Parking Manager will be: -

- Operations, management and maintenance of parking lots in the city
- Maintain order for the parking of vehicles (2 wheelers, 4 wheelers and other categories) for efficient usage of parking spaces
- Operationalize usage of IT based Parking Management System and Digital Ticketing/Payment System for parking usage (already being implemented by Bhubaneswar Smart City Limited through separate project)
- Enforcement to prevent and control parking violations in no-parking areas.
- Overall organized parking management through efficient technology adoption and orderliness for parking areas in the city.

The participating agencies are solicited to propose various options and best practices in other cities and areas which are suitable for Indian context.

3.4 Expression of Interest

BSCL invites Expression of Interest from capable parties for shortlisting of agencies for selection as Parking Managers for operation and management of parking areas in the city. The parking managers will be engaged as licensees for a period of 2 years from the date of award.

4. TIMELINES

The bidding schedule for this project is as follows:

S. No.	Event Description	Date
1	Issue of Advertisement & Uploading of Notice	27/09/2018
2	Last date of receiving Queries	05/10/2018
3	Pre – Proposal Meeting of potential bidders	06/10/2018
4	Reply to queries latest by	09/10/2018
5	Last Date of submission of Applications	15/10/2018 till 5.00 PM
6	Opening of Technical Bids	15/10/2018 at 5.30 PM

The pre-proposal meeting will be scheduled on above mentioned date at 3.00 PM in the Conference Hall of Bhubaneswar Smart City Limited at the address provided below: -

Bhubaneswar Smart City Limited
 5th Floor, Block – 1, BMC Bhawani Office Complex, Saheed Nagar,
 Bhubaneswar - 751007 | Email: - bbsr.bscl@gmail.com | Tel: - +91 674 2548 228

5. PROSPECTIVE APPLICANTS

Firms having experience in similar kind of projects* are hereby requested to send their Expression of Interests (EOIs) to the below mentioned address;

General Manager (Technology & Projects)
 Bhubaneswar Smart City Limited (BSCL)
 5th Floor, Block – 1, Bhawani Mall, Saheed Nagar
 Bhubaneswar – 751 007 (Odisha)

Note: *similar kind of projects means experience in operation and management of parking areas. In addition, agencies involved in Security Manpower Services, Revenue Collection Agencies, transport related services are also invited to participate

6. EVALUATION AND SHORTLISTING

The proposals received under this EOI stage will be evaluated and the participants will be shortlisted as per criteria provided below: -

The participants having experience in following categories will need to submit their project details as per Annexure 3 and Financial Credentials as per Annexure 4. The experiences and financial capacity of the parties will be provided weightages as per details provided herewith below -

- (i) Agencies having experience in Parking Operations and Management – 1.0
- (ii) Agencies having experience in Transport Related Services – 0.75
- (iii) Agencies having experience in Security Manpower Services – 0.50

The agencies which score more than 7 (considering the weightages above) in the below marking criteria will be shortlisted (a minimum of 3 marks is required from technical criteria together from S. No. 1, 2 and 3 below): -

S. No.	Category	Project Evaluation Parameter	Marks Allotment
1	Parking Services (Operation and Management of Parking)	Up to 100 ECS	2 marks
		100 to 500 ECS	5 marks
		> 500 ECS	8 marks
2	Transport Related Services (Manpower Deployment)	Up to 100 manpower	2 marks
		100 to 500 manpower	5 marks
		> 500 manpower	8 marks
3	Security Manpower Services (Manpower Deployment)	Up to 100 manpower	2 marks
		100 to 500 manpower	5 marks
		> 500 manpower	8 marks
4	Financial Turnover	0 – 2 Crores	2 marks
		2 – 5 Crores	5 marks
		> 5 Crores	8 marks

7. PREPARATION AND SUBMISSION OF EOI

7.1 Language

The EOI and all related correspondence and documents should be written in the English language. Supporting documents and printed literature furnished by the Bidder with the EOI may be in any other Language provided that they are accompanied by appropriate translations of the pertinent passages in the English language. Supporting materials, which are not translated into English, may not be considered. For the purpose of interpretation and evaluation of the EOI, the English language translation shall prevail. It should be noted that any document in foreign language, not accompanied by an English version and duly authenticated, will be liable for rejection.

7.2 Currency

The currency for the purpose of the EOI shall be the Indian Rupee (INR).

7.3 Validity of EOI

The EOI submitted by Bidder shall be valid till the completion of bidding process.

7.4 Correspondence / Enquiries

7.4.1 All correspondence / enquiries should be submitted to the following in writing by fax /post / courier:

Shri Saroj Kumar Swain
 General Manager (Technology & Projects)
 Bhubaneswar Smart City Limited (BSCL)
 5th Floor, Block -1, BMC Bhawani Mall, Shaheed Nagar, Bhubaneswar – 751 007(Odisha)

7.5 Sealing and Marking of EOI

7.5.1 The envelope shall indicate the name, address and contact phone number of the Bidder (or the Lead Member in case of a Consortium).

7.5.2 The envelope shall clearly bear the following identification: “Shortlisting of Agency (ies) for selection as Parking Managers for operation and management of Parking Areas in the city of Bhubaneswar”

7.5.3 The envelope shall be addressed to:

General Manager (Technology and Projects)
Bhubaneswar Smart City Limited (BSCL)
5th Floor, Block -1, BMC Bhawani Mall, Saheed Nagar
Bhubaneswar – 751 007 (Odisha)

7.6 EOI Due Date

EOI should be submitted on or before the due date as set out in Section 4: Timelines at the address provided in Section 6.5.3 in the manner and form as detailed in this EOI Document. EOI submitted by either facsimile transmission or telex or e-mail will not be acceptable.

7.7 Late EOI

Any EOI received by BSCL after the due time and date will be returned unopened to the Bidder.

8. CHECK LIST

The EOI shall accompany the following:

1. Letter of Application duly signed by the Authorized person on the letterhead.
2. Details of Bidder along with the Incorporation and commencement of business certificate attested by the Authorized Person.
3. The details to be provided as per Annexure 1 to 4.
4. Supporting Documents, as deemed appropriate by the bidders to be submitted with EOI

ANNEXURE 1: COVER LETTER

[On the Letter Head of the Bidder]

Date:

General Manager (Technology and Projects)
Bhubaneswar Smart City Limited (BSCL)
5th Floor, Block -1, BMC Bhawani Mall, Saheed Nagar
Bhubaneswar – 751 007 (Odisha)

Sir,

Subject: “Shortlisting of Agency(ies) for selection as Parking Managers for operation and management of Parking Areas in the city of Bhubaneswar”.

Being duly authorized to represent and act on behalf of _____ (hereinafter referred to as "the Bidder"), and having reviewed and fully understood the Scope of Work, the undersigned hereby express our interest to undertake the managing and operating of parking areas in Bhubaneswar as mentioned in the EOI document.

We are enclosing our EOI in Original with the details as per the requirements of the document for your evaluation.

The undersigned hereby also declares that the statements made and the information provided in the EOI is complete, true and correct in every detail and unconditional.

Yours faithfully,

(Signature of Authorized Signatory)

(Name, Title and Address of the Bidder)

ANNEXURE 2: DETAILS OF APPLICANTS

1. Brief Description of Company

- (a) Name
- (b) Country of Incorporation
- (c) Address of the corporate headquarters and its branch office (s), if any, in India
- (d) Date of incorporation and / or commencement of business

2. Name, Designation, Address and Phone Nos. of Authorized Signatory of the Bidder:

- (a) Name:
- (b) Designation:
- (c) Company:
- (d) Address:
- (e) Telephone No:
- (f) E-mail Address:
- (g) Fax No:

ANNEXURE 3: FORMAT FOR TECHNICAL EXPERIENCE

Experience of the Applicants

SI No	Particulars	Description
1	Name of Project:	
2	Location of the Project:	
3	Cost of the Project (INR)*:	
4	Details of Manpower Deployed / ECS being operated or managed	
5	Project Start Date and End Date:	
6	Type of the Project:	

(Signature of Authorized Signatory)

(Name, Title and Address of the Bidder)

ANNEXURE 4: FORMAT FOR FINANCIAL CAPABILITY

Turnover (INR Crores)		
FY 2015-16	FY 2016 -17	FY 2017 -18

The average of the turnover in the three years will be taken into consideration for calculation of marks in section 6 above. In case the audited financial statements of the FY 2017-18 are not available then the bidder may submit the previous three financial years starting 1st April 2014.

Signature of Authorized Person