



Bhubaneswar Municipal Corporation

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Ref. No. :BMC/Administration/XV-GEN/2023/99-L1 BMC/Administration/XV-GEN/2023/99

No. 4370, dtd. 30-01-2023

OFFICE ORDER

On attaining the age of superannuation **Sri Suresh Chandra Behera, Head Assistant**, Bhubaneswar Municipal Corporation is hereby allowed to retire from Corporation Service w.e.f 30.04.2023 (A.N) as provided under Rule-19 of OMC Rule-2004.

[Signature]
Additional Commissioner

Memo No. 4371, dtd. 30-01-2023 Bhubaneswar Municipal Corporation.

Copy to **Sri Suresh Chandra Behera, Head Assistant** for information with a direction to submit the pension papers with contact details within 15 days from the date of receipt of this order for future correspondence and future course of action at this end.

[Signature]
Deputy Commissioner

Memo No. 4372, dtd. 30-01-2023 Bhubaneswar Municipal Corporation.

Copy to Notice Board/ e-despatch/ bill section/ pension section/ MIS Coordinator for information and necessary action.

H.A, Bill section is directed not to deduct the CPF subscription w.e.f February 2023 **Sri Suresh Chandra Behera, Head Assistant**, Bhubaneswar Municipal Corporation.

H.A, Pension Section is directed to receive the filled up pension papers of **Sri Suresh Chandra Behera, Head Assistant**, and take necessary steps in future.

MIS Coordinator is hereby directed to update the employee's database in BMC portal.

[Signature]
Deputy Commissioner

Memo No. 4373, dtd. 30-01-2023 Bhubaneswar Municipal Corporation.

Copy to all Branch Officers, BMC./ All Zonal Deputy Commissioner/Deputy Commissioner (Procurement)/ CMMO/ CHO/ City Engineer/ Executive Engineer (Div-I & II)/City Planner/ All Sectional Head/ Branch Manager, OGB, BMC Campus, Kalpana Square for information and necessary action.

All the Branch Officers are hereby directed to submit NDC to the Establishment Section in favour of **Sri Suresh Chandra Behera, Head Assistant**, Bhubaneswar Municipal Corporation with respect to Advance availed/ Loan availed (ORHDC & OGB)/ **Charge handed over, if any/** Audit recovery or objection/ Material received from stock and stores/ Any pending proceedings/ Vigilance Case pending/ Quarter facilities availed/ **Division-II/** Other dues if any within **15 (fifteen) days** of issue of this order, if fails then it will be presumed that there is no outstanding against retired employee in concerned section. And if in future any outstanding is traced out then the concerned official will be held responsible for recovery of outstanding amount.

[Signature]
Deputy Commissioner
Bhubaneswar Municipal Corporation.

