



Bhubaneswar Municipal Corporation

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Ref. No. :BMC/Administration/XXIII-Gen. misc.-88-2021/2021/294-L5

No. 24783 / Dtd. 12-05-2021

OFFICE ORDER

In supersession of all previous orders the following works are assigned amongst the officers of BMC for effective supervision of official work as follows:

SL. NO	NAME OF THE ADDL. COMMISSIONER	SL. NO	NAME OF THE DEPUTY COMMISSIONER	BRANCHES ALLOTTED	SECTIONS
1	Sri Lakshmikanta Sethi, OAS (SAG), Addl. Commissioner-I	1	Sri Suwendu Kumar Sahu, OAS, DC (Health & Sanitation)	Health & Family Welfare, NUHM	All health & Family Welfare Schemes and NUHM.
				BMC Hospitals	BMC Hospitals & dispensaries.
				City Sanitation	Sanitation & Solid Waste Management, SBA Cell & SWM-PMU
				Public Relation & Communication	Publication of News in Print Media & Electronics Media, Publication of Advertisement regarding BMC's Activity and any other matter.
		2	Sri Kamalakanta Behera, OAS, DC (OSD-cum-Secretary to Mayor)	Corporation	Corporation & Standing Committee Meetings.
				Procurement & Stores	General Store
		3	Ms. Pallavi Behera, OMAS, DC	Social Welfare	NULM, ICDS, MDM Programme, SUH & Aahar
				Food & Civil supplies	Food Security Act & other matters related to Civil Supplies Department
		4	Sri Ramesh Chandra Jena, DC	Slum Development & Housing	RAY, BSUP, PMAY & Affordable Housing
				Anti Poverty Programmes	OAP & UPA Cell, CMRF & Red Cross Matters
				ABC	ABC Programme
				Mo Sarkar	All related work of Mo Sarkar
				Emergency & Disaster Management	Disaster Management, Climate Resilient Action Plan(all related works of Emergency & disaster management)
		RWA	RWA		

Asingh

2	Binay Ku Dash,OAS (SAG), Addl Commissioner-II	5	Sri Kamaljit Das, OAS,DC	Land & Enforcement	Maintenance of ROR village wise, Maintenance of land records, gifting of land, Maps, Issues of land clearance for Engineering works & projects etc. & Survey of encroachment & eviction, coordination with CEMC, Supervising Drives		
				Corporation Assets	Kalyan Mandaps, Yatri Nivas, Working Women's Hostel, recreation Centers, Community Centers etc.		
				Recovery	All Recovery of Corporation Dues/Assets		
				IT	Website maintenance, IT-PMU, NMMP, e-Municipality and all e-Governance projects.		
				Special Projects	Drainage, Sewerage, Development of Bindusagar Lake, City Bus service & other continuing projects of JNNURM, Reforms and other special projects.		
						PPP	All PPP project including city beautification for monitoring.
		6	Sri Sapan Kumar Nanda, OAS, DC	Holding Tax	Holding Tax & Mutation of holdings		
				License	Trade license, Tax on Parking, Temporary Permission, PRET, Tower & ROW		
				Advertisement	Tax on Advertisement		
				Other Charges	User charges, Fees & Fines, Surcharge, Rate & Fees and any other Revenue source of BMC.		
				BMC-PMU	Revenue Generation Activity		
		7	Sri Pramod Kumar Prusty, OAS, DC	Legal	All Court cases, Preparation & updation of Bye-laws & regulations		
				Corporation Markets	Markets of BMC		
				Education	Miscellaneous work related to Education		
				Vending Zones & Kiosks	Vending Zones & Kiosks		
				RTI	PIO, Nodal Officer & all matters related to RTI		
		8	Ms. Pallavi Behera, OMAS, DC	RTI	Asst. Nodal PIO & all matters related to RTI		

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Sri Binaya Ku Dash, OAS(SAG), Addl Commissioner-II		9	Ms. Gayatree Samantray, OAS, DC	Establishment/Administration	Personal Files, Establishment, Bill, CPF, Pension, Conservancy, Establishment, Medical Establishment, DLR & CLR Establishment, Vehicle Establishment, Allotment of Quarters, Drawing & Disbursement, Vigilance, GIS, Assembly Questions, Deputation etc.		
				Citizens Engagement	PG Cell and other outreach programme.		
		10	Sri Kamalakanta Behera, OAS, DC	Election	General & Corporation Election		
				Census Operations	Census, NPR & SECC		
3	Sri Sanjib Kumar Singh, CFO	11	Mrs. Itishree Moharana, Auditor	Finance	Maintenance of Cash Book, preparation of budget maintenance of corporation fund, submission of UCs, receipt of grants, recovery of loans, OUIDF		
				Accounts	DEABAS		
4	Sri Braja Kishore Nayak, Chief Auditor	12	Mrs. Itishree Moharana, Auditor	Audit	Compliance of Audit Paragraphs, pre & post Audit.		
5	Sri Arun Kumar Nayak, City Engineer			13	Sri Hrushikesh Sahu, Executive Engineer-I (I/C)	Works Div-I, Parks, NOC, City Beautification	Development of roads, drains & buildings of BMC, maintenance of parks & Issue of NOC.
				14	Sri Prasant Ku Mishra, Executive Engineer-II	Works Div-II, Street light, Vehicle Parks, NOC, City Beautification	Development of roads, drains & buildings of BMC, maintenance of parks, Vehicle Section, & Issue of NOC.
				15	Sri Asim Kumar Mishra, Executive Engineer (Sanitation)	Sanitation	Sanitation & Electrical Branch (Maintenance of street lighting, Electrical stores, etc.)
				16	Sri Goutam Das, Executive Engineer (Drainage)	Drainage	Drainage
6	Mr. Lingaraj Prasad Patnaik, City Planner	17	ATPs	Planning	Planning		

All files of Deputy Commissioners, Zonal Deputy Commissioners, CHO, ADUPHO & CMMO shall be submitted to Commissioner through Additional Commissioner.

The order shall come into force after Sri Sapan Kumar Nanda, Dy Commissioner resumes his duty.


 Commissioner
 Bhubaneswar Municipal Corporation

Memo No. 25784 /BMC, Date 12-05-2022 /
 Copy forwarded to all Officers/City Engineer/C.F.O./CMMO/CHO/All ZDCs/Chief Auditor/Govt. Auditor/All

Sectional Heads/All Section for information and necessary action.

Memo No. 24785/BMC, Date 12.05.2022
Copy forwarded to PA to Mayor for kind information of Hon'ble Mayor.


Additional Commissioner
Bhubaneswar Municipal Corporation.


Additional Commissioner
Bhubaneswar Municipal Corporation

