

Section 4 1(b) Sub-Section VI of the RTI Act 2005

CATEGORIES OF FILES HELD BY OFFICERS OF BMC

Sl. No	Name of the Authority/ Officer	Section Allotted	Category of files under control
1.	Mr. Sangramjit Nayak, IAS Administrator	Decision making Authority of BMC	Decision making Authority of BMC
2.	Mr. Prem Chandra Choudhary, IAS Commissioner	Decision making Authority of BMC	Decision making Authority of BMC
3.	Mr. Surath Chandra Mallick Additional Commissioner	Supervising Officer	Supervising Officer
4.	Mr. Abani Kanta Patnaik Additional Commissioner	Supervising Officer 1 st Appelate Authority of BMC Land (Maintenance of ROR village wise, gifting of land, Maps), Corporation Assets (Kalyan Mandap, Yatri Nivas, Working Women Hostel, Recreation Centers, Community Centers), Enforcement, Recovery	Supervising Officer 1 st Appelate Authority of BMC Land (Maintenance of ROR village wise, gifting of land, Maps), Corporation Assets (Kalyan Mandap, Yatri Nivas, Working Women Hostel, Recreation Centers, Community Centers), Enforcement, Recovery
5.	Mr. Labanya Sabar, Chief Finance Officer- cum- Chief Vigilance Officer	Finance (Maintenance of Cash Book, BMC Budget, Maintenance of Corporation Fund, submission of UCs, receipt of Grants, recovery of Loans, OUIDF), DEABAS (Double Entry Accural Based Accounting System)	Finance (Maintenance of Cash Book, BMC Budget, Maintenance of Corporation Fund, submission of UCs, receipt of Grants, recovery of Loans, OUIDF), DEABAS (Double Entry Accural Based Accounting System)
6.	Er. Debasundar Mohapatra, City Engineer	Supervising Officer of all Engineering works and Environment Section	Supervising Officer
7.	Mr. Bijay Kumar Mishra, Chief Audit Officer	Audit	Compliance of Audit Paragraphs, Pre & Post Audit
8.	Smt. Sarita Dhanwar, Dy. Commissioner	General Establishment, DDO, Assembly Questions, Procurement & Store, Disaster Management, Election, Citizen Engagement, Public Grievance, BMC-Project Management Unit	All Establishments matters, Personal Files of BMC Staff, Bill, CPF, Pension, Conservancy, Quarters, DDO, Vigilance, GIS, Deputation to BMC, Assembly Questions, Procurement & Store, Disaster Management, Election, Citizen Engagement, Public

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			Grievance, BMC-Project Management Unit
9.	Mr. Shyam Sundar Sethy, Deputy Commissioner	Public Information Officer (Nodal) under RTI Act 2005, Census Operations (Census, NPR, SECC), Public Relation & Communication, Publication of Advertisement of BMC activity, Animal Birth Control Programme	All RTI related files, Census related files, Public Relation & Communication related files, Publication of Advertisement of BMC activity, Animal Birth Control Programme related files
10.	Mr. Srimanta Mishra, Dy. Commissioner	Holding Tax and Mutation of Holdings, Trade License, Tax on Parking, Temporary Permission, PRET, Tower, ROW, Market of BMC, Tax on Advertisement, User charges, Fees and Fines, Surcharges, Market Rent and any other revenue matter, PPP Projects, IT, Special Projects	All files relating to Holding Tax and Mutation of Holdings, Trade License, Tax on Parking, Temporary Permission, PRET, Tower, ROW, Market of BMC, Tax on Advertisement, User charges, Fees and Fines, Surcharges, Market Rent and any other revenue matter, PPP Projects, IT, Special Projects
11.	Smt. Sasmita Sahoo, Deputy Commissioner	Corporation, Emergency	All files relating to Corporation and Emergency
12.	Mrs. Sanghamitra Behera, Deputy Commissioner	Social Welfare, National Urban Livelihood Mission, Shelter for Urban Homeless, ICDS, MDM Programme, Aahar, Food & Civil Supplies (Arnapurna Yojana, Antodaya Anna Yojana), Land & Corporation Assets	All files relating to Social Welfare, National Urban Livelihood Mission, Shelter for Urban Homeless, ICDS, MDM Programme, Aahar, Food & Civil Supplies (Arnapurna Yojana, Antodaya Anna Yojana), Land & Corporation Assets
13.	Mr. Ashok Kumar Mohanty, Deputy Commissioner	Slum Development & Housing, Anti Poverty Programmes (Madhu Babu Old Age Pension, Madhu Babu Widow Pension, Madhu Babu Disable Pension, Madhu Babu Un-Married Women Pension, Indira Gandhi National Old Age Pension, Indira Gandhi National Widow Pension, Indira Gandhi National Disable Pension), Chief Minister Relief Fund, Red Cross, Legal	All files relating to Slum Development & Housing, Anti Poverty Programmes (Madhu Babu Old Age Pension, Madhu Babu Widow Pension, Madhu Babu Disable Pension, Madhu Babu Un-Married Women Pension, Indira Gandhi National Old Age Pension, Indira Gandhi National Widow Pension, Indira Gandhi National Disable Pension), Chief Minister Relief Fund, Red Cross, Legal
14.	Mr. Suvendu Kumar Sahoo, Deputy Commissioner	Health & Family Welfare, National Urban Health Mission, BMC Hospital, City Sanitation, Solid Waste Management, Swach Bharat	All files relating to Health & Family Welfare, National Urban Health Mission, BMC Hospital, City Sanitation, Solid Waste

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		Abhiyan Cell, SWM-Project Management Unit, Vending Zones & Kiosks	Management, Swach Bharat Abhiyan Cell, SWM-Project Management Unit, Vending Zones & Kiosks
15.	Er. P. Satya Narayan Patro, Executive Engineer, Div.-I	Works Div-I (Ward No. 1 - 27, 37, 38, 39 & 49), Parks, No Objection Certificate, City Beautification	Works Div-I (Ward No. 1 - 27, 37, 38, 39 & 49), Parks, No Objection Certificate, City Beautification
16.	Er. Asim Mishra, Executive Engineer, Div.-II	Works Div-II (Ward No. 28 - 36, 40-48 & 50-67), Parks, No Objection Certificate, City Beautification	Works Div-II (Ward No. 28 - 36, 40-48 & 50-67), Parks, No Objection Certificate, City Beautification
17.	Er. Pradeep Sagar Duria, Executive Engineer, Drainage Division	Matters relating to Drainage Division of BMC area	Matters relating to Drainage Division of BMC area
18.	Er. Ajit Kumar Behera, AEE, Electrical	Matters relating to Electrical Section, Street Lights under BMC area	Matters relating to Electrical Section, Street Lights under BMC area
19.	Er. Abhimanyu Behera, AEE, Mechanical	Matters relating to Mechanical Section	Matters relating to Mechanical Section
20.	Smt. Bandita Mohapatra, Sr. Municipal Planner	Building Plan approval under BMC area	Building Plan approval under BMC area
21.	Mr. Kapilendra Sethi, Environment Officer	Plantation, Urban Forestry & Horticulture	Plantation, Urban Forestry & Horticulture
22.	Dr. Basanta Mishra, City Health Officer	City Health, Birth & Death Registration	City Health, Birth & Death Registration
23.	Dr. Ganesh Prasad Das, Chief Municipal Medical Officer	Matters relating to BMC Medical	Matters relating to BMC Medical
24.	Mr. Rupak Pattnaik, ZDC-SOUTH EAST	All BMC related matters coming under South East Zone in respect to Ward No. : 28-36, 40-45, 53-61, 67	All BMC related matters coming under South East Zone in respect to Ward No. : 28-36, 40-45, 53-61, 67
25.	Dr. Pramod Kumar Prusty, ZDC-NORTH	All BMC related matters coming under South East Zone in respect to Ward No. : 1-14, 16-21, 26	All BMC related matters coming under South East Zone in respect to Ward No. : 1-14, 16-21, 26
26.	Mr. Rabi Narayan	All BMC related matters coming	All BMC related matters coming

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	Jethhy, ZDC-SOUTH WEST	under South East Zone in respect to Ward No. : 15, 22-25, 27, 37-39, 46-52, 62-66	under South East Zone in respect to Ward No. : 15, 22-25, 27, 37-39, 46-52, 62-66