

CHECKLIST FOR PROCESSING NOC

1	Name of the allottee :		
2	Name of the scheme :		
3	Date of application as per format :		
4	Governing Rule /provision/ Authority decision :		
5	Name of the Bank & Branch:		
6	Amount of loan applied :		
7	Whether 1 st mortgage/2 nd mortgage		
8	If 2 nd mortgage clearance from 1 st Party obtained or not		
9	Details of asset:		
10	Cost of asset (original cost)		
11	Processing fee amount		
12	Possession taken over or not		
13	Lease deed executed or not		
14	Duplicate registered deed / Indenture for sale submitted or not		
15	Nature of encroachment (field status as per Land Section report)/present position i) Vacant / encroachment Govt. land/deviation in construction /unauthorized construction ii) If land is vacant / core house not completed under taking submitted or not		
16	Whether submitted Indemnity Bond as per BDA format.		
17	Whether his/her family member has any other Plot/ House/Flat in BDA Area at the time of allotment of this Plot/House/Land/Flat etc. as per the Indemnity Bond.		
18	Whether name of the allottee or his/ her family members included in Task Force or Audit Report.		

Dealing Assistant

Section Officer

Allotment Officer-I